



City of Wichita Falls City Council Agenda

Notice is hereby given that on February 17, 2026, the City Council of the City of Wichita Falls will hold a regular meeting at 8:30 a.m. at the MPEC, 1000 Fifth Street, Hayley Eye Clinic Seminar Room, for the purpose of considering the following items:

1. Call to Order

2. Invocation

- a) Pastor Gene Holley, Life Church

3. Pledge of Allegiance

4. Presentations

- a) Recognition of Foreign Exchange Students - Dave Clark

5. Citizen Comments

Citizens may speak on matters not listed on the agenda by signing up before the meeting. Remarks are limited to three minutes, and no deliberation or action may be taken by the Council.

CONSENT AGENDA

6. Approval of Meeting Minutes

- a) City Council Meeting February 3, 2026.

7. Receive Minutes

- a) Homeless Advisory Committee September 15, 2025
b) Homeless Advisory Committee November 12, 2025
c) Wichita Falls Economic Development Corporation November 20, 2025
d) Planning & Zoning Commission December 10, 2025

8. Ordinances

- a) Ordinance making an appropriation to the Special Revenue Fund in the amount of \$104,628.00 for the STD/HIV-DIS Prevention Services Program from the Texas Department of State Health Services (DSHS) for Calendar Year 2026; authorizing the City Manager, or his designee, to execute all documents necessary to accept said funds.

9. Resolutions

- a) Resolution authorizing a contract with Digital Resources, Inc. (DRI) to design, purchase, install, integrate, and test a fully integrated audio/video system in the new City Council Chambers through the TIPS Co-op Purchasing Program with PEG funding in the amount of \$496,500.41.
- b) Resolution authorizing the purchase of three BMW R 1300 RT-P Motorcycles from Retail Motorcycle Ventures, Inc. in the amount of \$122,333.31.
- c) Resolution confirming reappointment of Laura Fidelie to the Firefighters and Police Officers' Civil Service Commission with a term to expire December 31, 2028.
- d) Resolution authorizing the City Manager to award bid and contract for the 2026 Crack Seal Project to Holbrook Asphalt, LLC in the amount of \$232,500.00.
- e) Resolution authorizing the City of Wichita Falls's continued participation with the Steering Committee of Cities Served by Oncor; and authorizing the payment of ten cents per capita to the Steering Committee to fund regulatory and legal proceedings and activities related to Oncor Electric Delivery Company, LLC.

REGULAR AGENDA

10. Ordinances

- a) Ordinance rezoning +/- 37.61 acres of land from General Commercial (GC) to Light Industrial (LI) located at 2100 & 2226 Airport Drive (26.91 Acres, Abstract 344 – T. Currey, & +/- 10.7 acres out of the R. Brown Survey, Abstract 522), and +/- 60.87 acres of land from Multi-Family Residential (MFR) to Light Industrial (LI) zoning district located at 2100 Airport Drive, 2226 Airport Drive, Property ID #107232, and Property ID #107235 (+/-50.27 Acres, T. Currey Survey, Abstract 344; and +/-10.6 acres out of the R. Brown Survey, Abstract 522), and amend the Land Use Plan from High Density Residential to Light Industrial to allow for the construction of a data center.

11. Other Council Matters

- a) Announcements concerning items of community interest from members of the City Council. No action will be taken or discussed.

12. Executive Sessions

- a) Executive Session in accordance with Texas Government Code §551.071, consultation with attorney on matters involving pending or contemplated litigation or other matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act (including, but not limited to, Lake Ringgold).
- b) Executive Session in accordance with Texas Government Code § 551.087, to discuss or deliberate the offer of a financial or other incentive to a business prospect that the City Council seeks to have, locate, stay, or expand in or near the territory of the City of Wichita Falls and with which the City and/or economic

development corporations created by the City are conducting economic development negotiations (including, but not limited to, economic development update.)

- c) Executive Session in accordance with Texas Government Code § 551.072, to deliberate the purchase, exchange, lease, or value of real property interests due to the fact that deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third party (including, but not limited to, Lake Ringgold)

13. Adjourn

In accordance with the Americans with Disabilities Act, this facility is wheelchair accessible, and accessible parking spaces are available. If you require special accommodations to attend or participate in this meeting, please contact the City Clerk's Office at (940) 761-7409 at least 48 hours prior to the meeting.

This meeting can be accessed and viewed at the following locations:

1. A livestream will be shown on the Spectrum/Time Warner Cable Channel 1300
 2. A livestream will be shown on the City's webpage <http://www.wichitafallstx.gov/994/Council-Meetings-and-Agendas>
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CERTIFICATION

I certify that the above notice of meeting was posted on the bulletin board at the Wichita Falls Public Library, Wichita Falls, Texas on the ___ day of _____, _____ at _____ o'clock p.m.

City Clerk



City of Wichita Falls
City Council Meeting
Minutes
February 3, 2026



Item 1 - Call to Order

The City Council of the City of Wichita Falls, Texas, met in a regular session at 8:30 a.m. on the above date in the Seminar Room at the MPEC with the following members present.

- | | | |
|-----------------|---|--------------------------|
| Tim Short | - | Mayor |
| Austin Cobb | - | At Large |
| Whitney Flack | - | District 1 |
| Robert Brooks | - | District 2 |
| Mike Battaglin | - | District 4/Mayor Pro Tem |
| Tom Taylor | - | District 5 |
| | | |
| Jeffery Jenkins | - | City Manager |
| Kinley Heggund | - | City Attorney |
| Marie Balthrop | - | City Clerk |

Absent: Jeff Browning, Council District 3

Mayor Short called the meeting to order at 8:30 a.m.

Item 2a – Invocation

Pastor Tim Puckett, Heritage Church.

Item 2b – Pledge of Allegiance

Mayor Short led the Pledge of Allegiance.

Item 3a – Employee of the Month – Matthew Daniels, Wastewater

Mayor Short recognized Matthew Daniels as Employee of the Month for February 2026, and shared a brief video. He congratulated Mr. Daniels and presented him with a plaque, a letter of appreciation, dinner for two, and a check, and thanked him for his service.

Item 3b- Proclamation- Black History Month

Mayor Short read a proclamation proclaiming February as Black History Month in Wichita Falls, Texas.

Item 4 – Comments from Citizens

Before Citizen Comments, Mr. Jenkins addressed recent media reports that Downtown Development would no longer host the Art Walk. He clarified that the Art Walk is not a City program and stated that the City recognizes the importance of the event to the quality of life in the community. He further advised that staff are evaluating several options to support the continuation of the Art Walk in 2026 and will identify the best long-term solution.

Ian Campbell, Wichita Falls, spoke regarding an incident at the downtown post office involving former Officer Daniel Wilson. He alleged he was arrested for filming in a public post office, booked without charges, and that his phone was retained, and that the officer lacked lawful authority to demand identification. He also referenced a separate arrest of a young lady involving former Officer Wilson at a McDonald's. Mr. Campbell stated he has filed a lawsuit against the Police Department and the City and intends to submit a notice of preservation of records related to the incident. He concluded with a moment of silence for veterans and called for the Chief of Police to resign.

Cathy Dodson, 3503 Glenwood Avenue, discussed concerns regarding comments made by Austin Cobb about the Wichita Falls Fire Department's authority to conduct training on residential streets, and expressed her belief that such training could result in residents being harassed. She referenced historical comparisons to Bull Connor and stated that she disagreed with and rejected the statements made to her. Ms. Dodson clarified that she does not hate the Fire Chief, but hates what he represents.

Samuel Pak, 2918 Kyle Cove, discussed concerns regarding the Art Walk and presented a proposal to improve its long-term sustainability. He stated the event provides economic and quality-of-life benefits to the community but faces challenges related to funding, safety, staffing, and operations. He requested City assistance, including support for event insurance, on-duty police presence, trash and barricade services, defined event boundaries, and help with volunteer coordination and cleanup. He also provided a written proposal to save the Art Walk.

Jeanette Charos, 3012 Speedway, discussed the importance of community gatherings and shared her experience working downtown and supporting small businesses. She referenced the positive impact of Art Walk and other small, low-cost community activities in Wichita Falls. She encouraged residents to become involved, support local activities, and help build community through consistent participation.

John Hutchinson, 3503 Glenwood, alleged that power in Wichita Falls is concentrated within male-dominated systems, including City boards, departments, and law enforcement, and expressed concerns regarding transparency, equity, and community trust. He criticized the Police Department and Police Chief Manuel Borrego, and called for his removal. He also referenced an incident involving Victoria Lang and called for accountability and criminal charges against the former officers involved. Mr. Hutchinson concluded by urging systemic reform, greater transparency, and accountability.

Jana Lovely, 2404 Clarinda, former library administrator, spoke in support of the Art Walk and shared that her initial experience with the event when she moved to Wichita Falls left a positive impression of the community. She stated that similar community initiatives in other cities have supported revitalization efforts and expressed hope that Art Walk will continue in Wichita Falls. She also thanked City staff for keeping the public informed during the recent winter storm and encouraged the City to continue recognizing Black History Month and the contributions of people of color.

Crystal Washington, Wichita Falls, thanked the City for the Black History Month proclamation and spoke regarding concerns about the Wichita Falls Police Department's demographics, culture, and community representation, particularly in District 2. She cited publicly available staffing statistics and expressed concern about recent incidents involving officers, including one involving Victoria Lang and another involving Officer Shoffit and a female police officer. She also raised concerns about social media activity attributed to certain public officials and questioned the handling of charges and the bond amount in the Shoffit case. Ms. Washington stated that she believes policing in Wichita Falls reflects unequal treatment and urged the Mayor and Council to address issues of trust, accountability, and fairness within the Police Department.

Daniel Juarez, 1825 Woodrow Ave., spoke in support of the Art Walk, noting that it is a popular community event and benefits both downtown and the community overall. He encouraged the City to include local artists in discussions regarding future funding and support for the event. He also stated that Black history is American history.

Madeline Chappell, 401 Madison, Executive Director of the Youth Opportunities Center (YOC), stated that the center is located in a flood zone and excluded from the TIF district, which has limited access to post-COVID and other funding. She described significant facility repair and accessibility needs and stated that the center has served east-side youth since 1994. Ms. Chappell expressed concern that the east side has not received the same level of investment as other areas of the City and requested assistance in identifying and securing federal, state, and private funding to support restoration and continued operation of the Youth Opportunities Center.

Mayor Short recessed the meeting at 9:08 a.m. due to the Facebook live feed being down.

Mayor Short reconvened the meeting at 9:18 a.m.

Amy Walker, 1800 Huff, expressed support for the Art Walk and requested consideration of expanding the event to occur more frequently, including on additional days each month and in more months of the year, to provide greater opportunities for vendors and artists. She also requested increased transparency regarding major City projects and expenditures and greater public involvement in those discussions. Ms. Walker expressed concern about funding priorities, including directing more resources to the east side and the Youth Opportunities Center, and raised concerns regarding downtown parking and enforcement of time-limited public parking spaces during Art Walk.

Jeremy Davis, 726 Scott Avenue, spoke in support of the Art Walk, stating that it is a valued and impactful community event and was a positive factor in his decision to move to Wichita Falls and work locally. He encouraged continued support for Art Walk and other community engagement efforts, including activities through the library and on the east side, and emphasized the importance of celebrating diverse voices and strengthening community connections.

Mike Honcho, Wichita Falls resident, military veteran, and former law enforcement officer, spoke in support of continuing and funding the Art Walk, stating that it reflects the City's diversity. He also expressed concerns about a lack of community representation on City boards and within the Police Department, stating that this lack of representation contributes to division and long-standing trust issues. He referenced past and recent incidents involving the Police Department and described a recent incident involving his son, whom he stated was arrested while engaging in what he believed to be lawful and constitutionally protected activity.

Bryant Bagby, Wichita Falls, stated concerns regarding his treatment during a prior arrest, including the handling of his prescribed medication and medical identification. He alleged that his medical rights were violated and that he was treated in a demeaning and excessive manner. He urged greater compassion and respect in interactions between law enforcement and individuals, particularly those with disabilities.

Valerie Rhodes, 1706 Avalon, discussed concerns about trust and communication between residents and City leadership and referenced the City's unique history, including the significant role of Black history in Wichita Falls and its broader impact. She expressed concerns about neighborhood infrastructure and safety issues, including street and curb maintenance and traffic-related hazards, and requested that the City ensure equitable delivery of services to all areas.

Brenda Luna, Wichita Falls, spoke regarding an incident involving Victoria Lang and shared a personal experience during a recent traffic stop in which she felt the officer was initially aggressive and lacked compassion. She stated that the officer's demeanor

changed only after she disclosed a personal medical situation. Ms. Luna emphasized that residents should be treated with professionalism, empathy, and respect in all police interactions and called for greater accountability and humane treatment.

Minister Craig Evans, 304 McLaughlin, commended the Council for allowing public participation and emphasized the importance of the rule of law and equal accountability for all individuals and public officials. He referenced an incident involving Ms. Lang, stated that he believed officers' actions should be reviewed under applicable law, and cited federal civil rights law in support of his comments. He urged the Council to act in accordance with principles of justice, ensure that all voices are heard, and promote fairness and accountability.

David Coleman, 3719 Cedar Elm Lane, acknowledged the significant, strongly felt issues being discussed and thanked the Council and residents for addressing them. He then spoke in support of the consent agenda item regarding the proposed property exchange between the City and Wichita Falls Streams and Valleys, stating it is a mutually beneficial agreement that would return property to the tax rolls and support maintenance of the Hotter 'N Hell events and mountain bike trails.

Sandra Gross, 1834 Adrian, a member of the East Project Networking Committee, spoke regarding ongoing efforts to host multicultural and Martin Luther King Jr. community events, and discussed future events. Ms. Gross requested City assistance for the upcoming parade, expressed appreciation for the City's past support, and stated that the events are intended to bring together diverse cultural and faith communities and promote unity and civic pride.

Al Vitolo, 5408 Blazing Star, President of the Wichita Falls Firefighters Association, spoke regarding a request to place an item on a future City Council agenda to consider renaming South Weeks Park, located at 2000 Southwest Parkway, as *Kelly Crush Memorial Park*. He stated that Mr. Crush, a former Wichita Falls firefighter who served more than 20 years and was diagnosed with ALS while on duty, had a significant impact on the community and the Fire Department. Mr. Vitolo noted that Mr. Crush served most of his career at Station 8, located at the park, and requested Council consideration of the naming request at a future meeting.

Item 5-8 – Consent Items

Marie Balthrop, City Clerk, gave a briefing on the items listed under the Consent Agenda.

Moved by Councilor Battaglini to approve the consent agenda.

The motion was seconded by Councilor Taylor and, with no comments or questions from the public, carried by the following vote:

Ayes: Mayor Short, Councilors Battaglino, Brooks, Cobb, Flack, and Taylor.

Nays: None

Item 5 – Approval of minutes of the January 20, 2026, Regular Meeting of the Mayor and City Council

Item 6a- Resolution 12-2026

Resolution authorizing the City Manager or his designee to apply for and accept a grant from the Office of the Governor, Peace Officer Mental Health Program, FY 2027, (Grant 5787801) in an amount up to \$18,000.00.

Item 6b– Resolution 13-2026

Resolution authorizing the City Manager or his designee to apply for and accept a grant from the Office of the Governor, Rifle-Resistant Body Armor Grant Program FY 2027 (Grant Number 5727401) in an amount up to \$26,000.00.

Item 6c – Resolution 14-2026

Resolution entering into a Memorandum of Understanding with Wichita Falls Streams and Valleys, Inc., and authorizing the conveyance of ownership of the property located at 1225 Scotland, Wichita Falls, TX.

Item 6d – Resolution 15-2026

Resolution authorizing the City Manager to grant a one-year extension of the existing agreement with American Medical Response Ambulance Service, Inc. (AMR)

Item 6e- Resolution 16-2026

Resolution authorizing the use of PL-112 Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) Section 5303 planning funds for updating the local transportation network, traffic analysis zones (TAZ's), and the socioeconomic data in the TxDOT maintained travel demand model (TDM) to a 2025 base year in the amount of \$124,638 and authorizing the City Manager to execute a contract with Cambridge Systematics, Inc.

Item 6f- Resolution 17-2026

Resolution authorizing the City Manager or his designee to apply for and accept a grant from the Office of the Governor, State Crisis Intervention Grant Program FY 2027, Grant Number 5805701, in an amount up to \$500,000.00.

Item7a- Ordinance 03-2026

Ordinance abandoning and vacating a 20' x 157.50' remainder of a previously vacated alley consisting of 3,150 square feet and located at 1617 12th Street.

Item 8- Receive Minutes

- (a) Library Advisory Board, September 16, 2025
- (b) Lake Wichita Revitalization Committee, November 13, 2025
- (c) Park Board, December 4, 2025

Item 9a(i) – Public Hearing and take action on an Ordinance finding certain buildings and/or structures to be dangerous; requiring property owners to demolish said buildings and/or structures within thirty (30) days of the date of this ordinance, and declaring an emergency and immediate effective date.

Mayor Short opened the public hearing at 9:53 a.m.

Alex Borrego, Code Compliance Supervisor, discussed the background and timeline and presented the following properties:

205 Jalonick St., commercial property – Date of notice September 25, 2025, water disconnected June 21, 2002, structure fire August 26, 2003, and November 19, 2024, and \$1,967.07 in taxes are owed.

405 Jalonick St., main structure – Removed from the list.

419 Welch St., accessory structure – Date of notice September 8, 2025, and \$22.79 in taxes are due January 31, 2026.

703 Dallas St., main structure – Date of notice September 8, 2025, and water disconnected October 30, 2007.

711 Bonner St., main structure – Date of notice September 8, 2025, water disconnected December 7, 2021, and \$274.54 in taxes are due January 31, 2026.

711 N. Beverly Dr., main structure – Date of notice September 8, 2025, water disconnected November 16, 2016, and \$320.05 in taxes are due January 31, 2026. Junior Delaney stated that he purchased the property and subsequently sold it, providing the new owner with the metal for the roof but not installing it. He advised that he is in the process of terminating the contract for sale, will pay the taxes, and intends to install sheet metal on the roof and sell the property. He requested 90 days to complete the repairs and stated that, if the repairs are not completed, the structure will be demolished.

1209 21st St., main structure – Date of notice November 4, 2022, and October 10, 2025, water disconnected August 29, 2018, structure fire August 26, 2018, and \$17.41 in taxes are due January 31, 2026. Jorge Nunez stated that the walls have been removed, acknowledged the slow progress, and noted that the property does not currently reflect the photographs shown today. He advised that taxes are current, explained that progress was delayed due to an accident, and outlined his future plans for the property. Mayor Short asked how much additional time would be needed, and Mr. Nunez responded that approximately two months would be needed. Mr. Borrego stated that staff will reinspect the property for safety and compliance.

1800 Grant St., accessory structure – Date of notice September 8, 2025, and \$1,196.98 in taxes are due January 31, 2026. Joy Shasteen stated that she has owned the property since 2009 and explained that the shed is not visible from the front of the property and serves as an alley fence. She acknowledged the delay in removing the shed and advised that the plan is to remove the structure and install a fence, and requested additional time to complete the project. She stated that taxes have been paid and that they have a tenant living in the home.

1919 Hines Blvd. – main structure – Date of notice September 8, 2025, water disconnected February 25, 2006, and \$686.60 in taxes are owed.

2310 Roberts Ave., accessory structure – Removed from the list.

2800 Holliday Rd., main structure – Date of notice September 8, 2025, water disconnected January 13, 2010, structure fires April 12, 2015, February 20, 2016, January 21, 2024, and December 17, 2025, and \$719.11 in taxes are owed.

Mayor Short closed the public hearing at 10:13 a.m.

Item 9a(ii)- Ordinance 04-2026

Ordinance finding certain buildings and/or structures to be dangerous; requiring property owners to demolish said buildings and/or structures within thirty (30) days of the date of this ordinance, and declaring an emergency and immediate effective date.

Moved by Councilor Battaglini to approve Ordinance 04-2026, with an amendment to remove 405 Jalonick and 2310 Roberts Ave., from the list and give an additional sixty (60) days to the owner of 711 N. Beverly Drive.

The motion was seconded by Councilor Cobb and, with no comments or questions from the public, carried by the following vote:

Ayes: Mayor Short, Councilors Battaglini, Brooks, Cobb, Flack, and Taylor.

Nays: None

Item 9b(i) – Conduct a Public Hearing and Consider an ordinance to rezone +/- 188.12 acres of land from Single Family -1 (SF-1) to Light Industrial (LI) located at 3901 Wellington Lane (+/-188.12 Acres, Abstract 66, Dembreski) and 5300 Kiel Lane (Lot 7, Block 1, Miller Heights Addition), and amend the Land Use Plan from Low Density Residential to Light Industrial to allow for the construction of a solar array.

Mayor Short opened the public hearing at 10:14 a.m.

Fabian Medellin, Director of Community Development, presented the proposed rezoning request to allow use of the property for a solar array. He discussed potential concerns related to panel glare and the creation of bird habitats that could affect flight operations at Sheppard Air Force Base, and noted that Mr. Calvano executed a memorandum of understanding with SAFB to address those concerns. The Planning and Zoning Commission unanimously recommended approval, and staff also recommended approval.

No comments from the public.

Mayor Short closed the public hearing at 10:18 a.m.

Item 9b(ii)- Ordinance 05-2026

Ordinance to rezone +/- 188.12 acres of land from Single Family -1 (SF-1) to Light Industrial (LI) located at 3901 Wellington Lane (+/-188.12 Acres, Abstract 66, Dembreski) and 5300 Kiel Lane (Lot 7, Block 1, Miller Heights Addition), and amend the Land Use Plan from Low Density Residential to Light Industrial to allow for the construction of a solar array.

Moved by Councilor Battaglini to approve Ordinance 05-2026.

The motion was seconded by Councilor Brooks and, with no comments or questions from the public, carried by the following vote:

Ayes: Mayor Short, Councilors Battaglini, Brooks, Cobb, Flack, and Taylor.

Nays: None

Item 9c(i) – Conduct a public hearing and take action on an ordinance rezoning +/- 0.48 acres of land located at 1712 Seymour Hwy. (Lots 53, 54, & 55, Block 11, Clift) from River Development District (RDD) to General Commercial (GC) zoning district to allow for automotive sales.

Mayor Short opened the public hearing at 10:19 a.m.

Mr. Medellin discussed the proposed rezoning to allow for auto sales.

(Councilor Battaglino left the meeting at 10:20.)

Unanimously approved by P&Z and staff recommends approval

There were no public comments.

Mayor Short closed the public hearing at 10:22 a.m.

Item 9c(ii)- Ordinance 06-2026

Ordinance rezoning +/- 0.48 acres of land located at 1712 Seymour Hwy. (Lots 53, 54, & 55, Block 11, Clift) from River Development District (RDD) to General Commercial (GC) zoning district to allow for automotive sales.

Moved by Councilor Cobb to approve Ordinance 06-2026.

The motion was seconded by Councilor Taylor and, with no comments or questions from the public, carried by the following vote:

Ayes: Mayor Short, Councilors Brooks, Cobb, Flack, and Taylor.

Nays: None

(Councilor Battaglino returned to the meeting at 10:23 a.m.)

Item 9d(i) – Conduct a Public Hearing and consider an ordinance rezoning +/- 37.61 acres of land from General Commercial (GC) to Light Industrial (LI) located at 2100 & 2226 Airport Drive (26.91 Acres, Abstract 344 – T. Currey, & +/- 10.7 acres out of the R. Brown Survey, Abstract 522), and +/- 60.87 acres of land from MultiFamily Residential (MFR) to Light Industrial (LI) zoning district located at 2100 Airport Drive, 2226 Airport Drive, Property ID #107232, and Property ID #107235 (+/-50.27 Acres, T. Currey Survey, Abstract 344; and +/-10.6 acres out of the R. Brown

Survey, Abstract 522), and amend the Land Use Plan from High Density Residential to Light Industrial to allow for the construction of a data center.

Mayor Short opened the public hearing at 10:23 a.m.

Mr. Medellin discussed the proposed rezoning of the property to allow construction of a data center. Unanimously approved by P&Z, and staff recommends approval.

Mayor Short asked what control the City has over the property once this is rezoned. Mr. Medellin stated that the Ordinance includes built-in protections for neighboring properties, but as long as the use is allowed under Light Industrial, the City has no control. Mr. Medellin stated that the owner has placed conditions on the contract.

Councilor Flack asked about the differences between Light Industrial and General Commercial, and Mr. Medellin discussed them.

Valerie Rhodes, 1706 Avalon, stated that this is near her home and that she is excited about industry and growth, but expressed concerns about what surrounds the East Lynwood community and the designation of Light Industrial.

Councilor Flack confirmed that it is currently raw, undeveloped land.

Dillon Gelner, Wichita Falls, discussed his concerns with this development and stated he does not support this development. He expressed concerns about water use, discussed parallels with the oil industry, and stated that the money spent could be used to help downtown small businesses. He expressed concerns that Artificial Intelligence would replace the jobs it created, and discussed environmental concerns.

Mayor Short adjourned the meeting for a short break at 10:37 a.m. to seek procedural advice from the City Attorney.

Mayor Short reconvened the meeting at 10:45

Michael Mitchell, 1805 10th, asked whether this data center has requested any financial assistance from the City, and it was stated that they have not.

Mayor Short closed the public hearing at 10:46 a.m.

Item 9d(ii)- Ordinance 07-2026

Ordinance rezoning +/- 37.61 acres of land from General Commercial (GC) to Light Industrial (LI) located at 2100 & 2226 Airport Drive (26.91 Acres, Abstract 344 – T. Currey, & +/- 10.7 acres out of the R. Brown Survey, Abstract 522), and +/- 60.87 acres of land from Multifamily Residential (MFR) to Light Industrial (LI) zoning district located at 2100

Airport Drive, 2226 Airport Drive, Property ID #107232, and Property ID #107235 (+/- 50.27 Acres, T. Currey Survey, Abstract 344; and +/-10.6 acres out of the R. Brown Survey, Abstract 522), and amend the Land Use Plan from High Density Residential to Light Industrial to allow for the construction of a data center.

Moved by Councilor Cobb to table Ordinance 07-2026 until February 17, 2026.

The motion was seconded by Councilor Battaglini and, with no comments or questions from the public, carried by the following vote:

Ayes: Mayor Short, Councilors Battaglini, Brooks, Cobb, Flack, and Taylor.

Nays: None

Item 10a – Resolution 18-2026

Resolution authorizing a performance agreement and appropriating Tax Increment Financing (TIF) Reinvestment Zone #3 funds to Mohammad Kabir, Nael Trading, LLC, DBA as Zoom Zoom #5 1301 MLK Jr. Blvd., for a three (3) year forgivable loan up to \$50,000 to support an existing convenience store with the purchase and installation of new fuel pumps.

Moved by Councilor Battaglini to approve Resolution 18-2026.

The motion was seconded by Councilor Taylor and, with no comments or questions from the public, carried by the following vote:

Ayes: Mayor Short, Councilors Battaglini, Brooks, Cobb, Flack, and Taylor.

Nays: None

Item 11 (a) - Announcements concerning items of community interest from members of the City Council. No action will be taken or discussed.

Councilor Cobb commended the Street Department and Public Works staff for their work during the winter storm, noting that crews plowed approximately 825 centerline miles (1,650 lane miles), applied 160 tons of ice chat at intersections, and worked extended shifts throughout the event. He expressed appreciation for their efforts and service to the community.

Councilor Brooks stated that injustice is a serious and real issue in Wichita Falls and thanked residents who spoke during public comment. He emphasized the need for change, unity, and mutual respect, and encouraged the community to step outside of

personal and familiar circles and to show respect and care for one another, including loving and supporting their neighbors.

Councilor Flack thanked residents for attending and stated that “a great way to make change is to be in the room where the decisions happen.” She encouraged residents to go online and apply to serve on City boards and commissions, noting that members are not selected at random and must submit applications. She stated that serving on boards and committees is how residents get involved and help shape decisions before they come to Council, and encouraged more people who care about the future of the community to apply.

Councilor Taylor thanked residents for attending and speaking and noted that it was encouraging to see community participation. He emphasized that, as stated by Councilor Flack, volunteering to serve on City boards and committees is critical to having a voice in City decisions. He also encouraged residents to participate in the City’s upcoming Citizens’ Academy as an opportunity to learn more about City operations and how to become involved in the community.

Councilor Battaglini thanked volunteers and staff for the recent Pancake Festival, noting that more than 8,000 people were served. He recognized Councilors Brooks and Taylor for their work on the TIF #3 project and announced upcoming community events. He also thanked City staff and volunteers for their long-term efforts assisting District 4 resident Charles Harrell through “compassionate code compliance” and noted Mr. Harrell’s recent passing.

Mayor Short encouraged residents to apply to serve on City boards and commissions and to become involved in their communities, noting that participation leads to positive outcomes, including recent progress following changes to the TIF 3 board. He thanked those who attended the City’s Black History celebration and recognized Reverend Billy J. Robinson for 51 years of service. Mayor Short also commended Street Department crews and City, County, and State emergency personnel for their extensive efforts during the recent winter storm, noting long hours, interagency coordination, and support for critical facilities and community operations.

Item 12 – Executive Sessions

The City Council adjourned into Executive Session at 11:03 a.m. in accordance with Texas Government Code §551.087, §551.072.

Mayor Short reconvened the meeting in open session at 11:31 a.m. and announced that no votes or polls were taken.

Item 13 – Adjourn

Mayor Short adjourned the meeting at 11:31 a.m.

PASSED AND APPROVED this 17th day of February, 2026.

Tim Short, Mayor

ATTEST:

Marie Balthrop, TRMC, MMC
City Clerk

**MINUTES OF THE
CITY-COUNTY HOMELESS ADVISORY COMMITTEE**

SEPTEMBER 15, 2025

Present:

Steve Sparks, Chair <i>CEO, Faith Mission</i>	§	Committee Members
Dr. Louis Wilson, Vice-Chair <i>M.D., F.A.C.G.</i>	§	
Jeff Watts <i>Wichita County Commissioner Pct. 4</i>	§	
Mark Beauchamp, <i>Wichita County Commissioner Pct. 1</i>	§	
Austin Cobb <i>City Councilor At Large, City of Wichita Falls</i>	§	
Andy Martin <i>Associate Executive Director of Operations, Helen Farabee Centers</i>	§	
Jeff Jenkins <i>City Manager, City of Wichita Falls</i>	§	
James McKechnie, <i>Deputy City Manager</i>	§	Additional Attendees
Kinley Heggland, <i>City Attorney</i>	§	
Chief Manuel Borrego, <i>WF Police Chief</i>	§	
Amy Fagan, <i>Director of Health, WF-Wichita Co. Public Health District</i>	§	
Major Roman Leal, <i>Corps Officer, Salvation Army</i>	§	
William Myers, <i>Salvation Army</i>	§	
Glenda Thames, <i>Salvation Army</i>	§	
Paige Lessor, <i>Exec Legal Asst / Recording Secretary</i>	§	

1. Call to Order.

Mr. James McKechnie called the meeting to order at 4:03 p.m.

2. Introductions.

Committee members and attendees introduced themselves.

3. Nomination and Appointment of Chair.

- Chair Appointment: Dr. Louis Wilson nominated Steve Sparks to serve as Chair, praising his commitment, integrity, wisdom, and deep understanding of community issues.

Dr. Wilson then made a motion to approve the nomination. Seconded by Commissioner Watts, with no public comment, the motion carried 7-0.

Steve Sparks appointed as chair.

- Vice Chair Appointment: Commissioner Beauchamp nominated Dr. Wilson as Vice Chair.

Commissioner Beauchamp then moved to approve the nomination. Seconded by Councilor Cobb, with no public comment, the motion carried 7-0.

Dr. Louis Wilson appointed as Vice-Chair.

4. Discussion

a. Committee Charge

Chairman Sparks opened Item 4a regarding the committee charge. Mr. McKechnie explained that the original document prepared by Dr. Wilson had been heavily relied upon when drafting the related ordinances, noting that it was well-researched and provided strong foundational guidance. He suggested the board continue using that document—along with its included mission statement—as a guiding framework moving forward.

Board members discussed the goals and objectives outlined in the document. Commissioner Watts clarified the distinction between the committee charge and the mission statement. Mr. Sparks emphasized that the mission statement should explicitly reflect the committee's focus on reducing unsheltered homelessness, noting that targeting individuals not served by any agency would help the task force make a meaningful impact. He further highlighted the interrelated action steps, such as improved communication among agencies and a community awareness campaign.

Mr. McKechnie reviewed language from the ordinance and resolution he drafted, outlining duties such as identifying housing and service gaps, recommending strategies for coordination, researching best practices, advising on policy recommendations and grant opportunities, and identifying funding sources.

Members reviewed the guiding framework for establishing the Committee. The Committee Charge includes:

- Identifying service, housing, and resource gaps for the unhoused population.
- Recommending strategies to improve coordination among service providers, nonprofits, law enforcement, and public health.
- Promoting community education and outreach.
- Advising on policy recommendations and funding opportunities.

Members affirmed that the existing charge is comprehensive and should guide the Committee's direction.

b. Consideration and Possible Adoption of the Mission Statement

Councilor Cobb stated that a mission statement needed to be formally adopted and recommended slightly revising the existing statement to clearly apply it to the City–County Task Force.

Dr. Wilson formally moved to adopt the revised mission statement:

“To serve the community of Wichita Falls and the County of Wichita by ethically reducing homelessness through citizen partnerships, innovative solutions, and effective actions.”

Seconded by Commissioner Watts, with no public comment, the motion carried 7-0.

The mission statement was adopted.

c. Consideration and Possible Adoption of Committee Action Steps

The Committee reviewed six action steps proposed in the *Citizens Addressing Homelessness* report:

1. Increasing employment pathways for homeless individuals.
2. Raising public awareness through education.
3. Improving coordination across the continuum of care.
4. Streamlining access to services and housing.
5. Training and engaging volunteers and faith-based partners.
6. Ensuring ethical guiding principles.

Two priorities were identified for immediate focus:

- Community education and awareness, including public messaging.
- Improved service integration and interagency communication, including better HMIS utilization.

Community Education & Public Awareness

Councilor Cobb emphasized that public education should be an early priority. Before organizing volunteers or launching complex initiatives, the community needs a clear understanding of:

- What the task force is trying to accomplish
- Available resources
- Where individuals experiencing homelessness can go for help

He suggested using:

- Short educational videos created with the City’s communications team
- Facebook outreach
- A clear “game plan” for consistent messaging

Provider Networking & Information Sharing

Several members noted significant gaps in communication among service providers.

Commissioner Beauchamp said agencies often lack a unified network and struggle to coordinate. Mr. Sparks and Dr. Wilson reinforced that “navigation pathways” (action step #4) are a priority because:

- Providers use different systems
- The current Continuum of Care (COC) is limited in scope
- Better data sharing is essential to breaking down silos

Dr. Wilson stressed that key stakeholders—law enforcement, healthcare, shelters, food banks, and mental health services—must be connected early.

Discussion on the Continuum of Care (COC) & HMIS

Ms. Amy Fagan asked about the Homeless Management Information System (HMIS).

Dr. Wilson explained:

- The COC is federally required to operate an HMIS
- The system is underutilized locally
- It could be a powerful tool for reducing silos, if strengthened

Mr. Sparks clarified:

- The regional COC covers 16 rural counties
- Nortex Regional Planning Commission is the lead agency
- The COC is volunteer-run, with limited capacity
- Ideally, broader representation (law enforcement, hospitals, mental health, etc.) should be included

Major Leal noted that other communities use broader coalitions that include first responders to maintain communication channels.

Separating Priority Items

Mr. Andy Martin suggested splitting early priorities into at least two major areas:

- Community Communications & Education
- Service Integration & Coordination (including HMIS exploration)

Dr. Wilson agreed and added a third priority: health care integration, noting that citizens need easy access to reliable information about available resources.

Communications Plan & Next Steps

Councilor Cobb, Mr. Jenkins, and Dr. Wilson proposed:

- Creating a short introductory video to guide the public to resources
- Using the QR code to link to the consolidated database
- Coordinating with the City's communications team (Chris)
- Reviewing resource lists before publishing them to ensure accuracy

Amy Fagan informed the group that the LiveWellWichitaCounty.com website already contains a comprehensive resource database that includes:

- Local food pantries
- Health and wellness classes
- Helen Farabee services

- Salvation Army resources
- Faith Mission and other community providers
- Additional local support programs across multiple categories (Eat Well, Play Well, Work Well)

She noted that the database is currently undervalued and underused, but it is fully built out and easy to update. Her team can review and incorporate any additional resources identified by the task force.

Ms. Fagan also said generating a QR code linking directly to the resource database is simple and that her team can assist with that process.

Councilor Cobb suggested adding this topic to the agenda of an upcoming regional NorTex meeting attended by county judges and the mayor, so the task force could request support from that larger body. Since the regional board serves 16 counties and includes multiple voting members, he noted it should not be an issue to present the plan there, as improved communications would benefit all counties.

Information Sharing

Dr. Wilson stated that:

- Multiple systems and models exist for information-sharing among agencies.
- The Continuum of Care (COC) should be one option, not the only option.
- A subgroup should be formed—possibly led by Mr. Sparks—to explore all viable systems and begin navigating complex issues such as:
 - How client information is shared
 - What data agencies are allowed to share
 - What agreements (business service agreements, MOUs) are required

Mr. Martin added that any system must also address:

- HIPAA restrictions
- Substance-use confidentiality protections
- Security concerns
- Public trust (reassuring citizens their information will not be improperly shared)

Importance of Information Sharing for Field Encounters

Dr. Wilson and Mr. Sparks gave practical examples of why information-sharing matters:

- First responders often encounter individuals in parks or public spaces who claim they are barred from shelters.
- Sometimes those claims are false—but there is no mechanism for officers to verify.
- A coordinated system could prevent misinformation and ensure people are directed to available services.

Coordinated Entry

Major Roman Leal asked whether the community was using coordinated entry, the standard model for tracking homelessness service interactions nationwide.

- Coordinated entry should allow agencies to check whether someone is barred from a shelter.
- It depends on client consent for information-sharing.

Dr. Wilson responded that while coordinated entry should be happening, in practice, “It is not being done the way it should be.”

HMIS (Homeless Management Information System)

Mr. Sparks noted:

- The local HMIS (the WellSky system) is available free of charge to any agency in Wichita Falls.
- Licenses are already paid for through a COC grant.
- However, only one agency currently uses it – Faith Mission.

Major Leal indicated:

- His agency does not yet participate, but he intends to begin using HMIS or a similar tool soon.
- He is also exploring SAHelp, another communication and resource-sharing network.

He expressed interest in partnering with Steve and joining the local HMIS system moving forward.

Mr. Sparks welcomed him and thanked him for joining the effort.

d. Discussion on Opportunities for Homelessness Healthcare

Mr. Sparks introduced the topic, noting that health care for people experiencing homelessness is a significant service gap in Wichita Falls. He explained that individuals are often discharged from the hospital or ER with nowhere appropriate to recover, ending up in shelters or on the street, even when they would usually be discharged to a home with home health services. He emphasized the need for a respite option where people can safely recover for 3–6 weeks post-surgery or significant illness.

Dr. Wilson presented a three-part concept he is very passionate about, based on models he and Mr. Sparks observed in Knoxville, Tennessee:

1. Medical Respite Unit

- A small, dedicated unit (within or in partnership with a shelter such as Faith Mission) where recently hospitalized, unsheltered individuals can recover.
- Beds and housing/operations would be provided by the shelter; health care services (nursing, wound care, PT/OT, supplies) would be provided by a home health agency or a combination of providers.
- Intended to reduce unnecessary ER visits, hospital admissions, and ambulance calls, which are currently occurring “by the thousands” each year.

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2. Street Medicine + Nurse Navigation

- A mobile care team (provider plus nurse navigator or case manager) that goes directly into encampments and street locations.
- Modeled after Knoxville's partnership with AMR; Dr. Wilson has already spoken with the local AMR regional director, who is interested in helping.
- The goal is to:
 - Treat urgent issues in the field when appropriate.
 - Connect people to clinics or respite beds.
 - Reduce unnecessary ER use and connect unsheltered individuals into ongoing care.

3. Clinic Partnership

- Instead of building a new clinic, the model would integrate existing local clinics:
 - Transition Clinic
 - County Indigent Health Care
 - Community Health Care Clinic
- These clinics would coordinate with the respite and street medicine components as part of a unified "triangle" of care.

Dr. Wilson noted that mental health and physical health are treated as one continuum in this model, and that many people experiencing homelessness have overlapping medical, mental health, and addiction recovery needs.

Local Interest & Potential Partners

- Dr. Wilson reported that United Regional's CEO (Corey Edmondson) is very interested in the model.
- In Knoxville, Covenant Health funds the home nursing care at the rescue mission respite unit, spending about \$400,000 per year and estimating \$2 million per year in savings from reduced ER and inpatient utilization.
- Locally, potential partners and resources mentioned by the committee include:
 - Faith Mission as a possible respite site (they have had such a concept on their agenda for about 10 years).
 - A county building becoming available next summer that might be suitable as a facility.
 - Community Health Care Clinic's new director, who is excited about this concept and has seen a similar model in Houston.
- Possible involvement from Texas Tech University and other counties as additional resources.

Questions, Challenges, and Implementation Issues

Members raised several practical questions that will need to be worked out, including:

- Employment & structure:
 - Who will employ nurse navigators? United Regional? The County? Another entity?
 - Who will staff and manage the respite unit 24/7?

- Logistics & funding:
 - Will AMR provide or help equip a van for street medicine?
 - What physical location will serve as the respite site?
 - How will ongoing funding be raised and sustained?
- Care coordination:
 - How to ensure mental health professionals, addiction recovery providers, and medical staff all collaborate around the respite and street medicine program.

Despite these challenges, Dr. Wilson emphasized that:

- The model is doable.
- It would represent a significant improvement in how the community cares for people experiencing homelessness who are medically fragile.
- It could significantly reduce unnecessary emergency utilization and better coordinate recovery, treatment, and transitions to shelters or recovery programs.

Committee Reaction & Leadership

- Mr. Jenkins affirmed the need, sharing an example of encountering a recently discharged hospitalized individual in a park with no safe place to recover.
- Commissioner Beauchamp mentioned a county building that may become available and suggested it as a potential facility.
- Dr. Wilson noted strong interest and potential volunteer support from:
 - The County Medical Society
 - United Regional medical staff
 - Other medical and nursing professionals

Dr. Wilson volunteered to lead this healthcare/respice initiative, and Mr. Sparks acknowledged that he has effectively already been leading it. The item concluded with general support and recognition that additional planning and conversations with partners will be necessary to advance the healthcare model.

e. Discussion on Possible Public Awareness Campaign for Community at Large

Mr. Sparks noted that the committee had already discussed this item earlier in the meeting. He thanked Councilor Cobb for taking the lead. Additionally, Mr. Sparks reviewed task assignments:

- Public Awareness Campaign: Councilor Cobb will lead this effort and report progress at the next meeting.
- Networking & Communication Improvements: Mr. Sparks and Mr. Martin will work together on improving provider communication and developing better networking strategies.
- Healthcare / Medical Respite & Street Medicine Model: Dr. Wilson will lead the healthcare initiative and will identify someone to assist him; he will report back at the next meeting.

f. Citizens Addressing Homelessness – September 18, 2025

Mr. Sparks announced the upcoming Citizens Addressing Homelessness Summit:

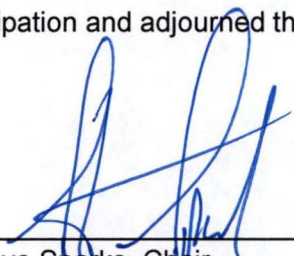
- Date: Thursday, September 18
- Time: 2:00 p.m.
- Location: Transition Clinic (classroom in back)
- The task force will be introduced at this meeting and will present:
 - The newly adopted mission statement
 - Initial priority action steps
- Steve noted the previous summit drew about 50 citizens and expects strong engagement again.

5. Next Meeting Date.

The Committee scheduled its next meeting for Wednesday, November 12, 2025, at 4:00 p.m., at the same location.

6. Adjournment.

Mr. Sparks thanked all attendees for their participation and adjourned the meeting at 5:00 p.m.



Steve Sparks, Chair
City-County Homeless Advisory Committee

**MINUTES OF THE
CITY-COUNTY HOMELESS ADVISORY COMMITTEE
NOVEMBER 12, 2025**

Present:

Steve Sparks, Chair	§	Committee Members
<i>CEO, Faith Mission</i>	§	
Dr. Louis Wilson, Vice-Chair	§	
<i>M.D., F.A.C.G.</i>	§	
Jeff Watts	§	
<i>Wichita County Commissioner Pct. 4</i>	§	
Mark Beauchamp,	§	
<i>Wichita County Commissioner Pct. 1</i>	§	
Austin Cobb	§	
<i>City Councilor At Large, City of Wichita Falls</i>	§	
Andy Martin	§	
<i>Associate Executive Director of Operations,</i>	§	
<i>Helen Farabee Centers</i>	§	
Jeff Jenkins	§	
<i>City Manager, City of Wichita Falls</i>	§	
James McKechnie, <i>Deputy City Manager</i>	§	Additional Attendees
Amy Fagan, <i>Director of Health, WF-Wichita Co.</i>	§	
<i>Public Health District</i>	§	
Paige Lessor, <i>Exec Legal Asst / Recording</i>	§	
<i>Secretary</i>	§	

1. Call to Order.

Mr. Steve Sparks called the meeting to order at 4:00 p.m. Mr. Sparks invited an opening prayer, and no objections were raised. Mr. Sparks led the Committee in prayer.

2. Business.

a) Report on Public Awareness Campaign

Mr. Austin Cobb reported that the City's Public Information Office ("PIO"), along with City staff leadership and public health partners, developed a public service message as part of a broader public awareness campaign related to homelessness.

Mr. Cobb presented a video message emphasizing a "hand up, not a hand out" approach and encouraging the public to connect individuals in need to community resources rather than providing cash or gift cards. The video directs viewers to LiveWellWichitaCounty.com for more information.

Mr. Cobb advised that the message is scheduled to air on KFDX Channel 3 and KJTL Channel 6, and would also be shared on social media platforms.

Committee discussion followed regarding possible enhancements to the campaign, including:

- Adding local B-roll footage to show Wichita Falls-specific conditions and avoid use of footage from other cities;
- Incorporating testimonials or additional committee member participation as the campaign expands;
- Considering a role-playing scenario concept to demonstrate how a member of the public could respond and redirect someone toward resources.

Mr. James McKechnie noted the video should be viewed as the kickoff to a larger campaign, with opportunities to build additional segments over time.

b) Report on Medical Services

Dr. Louis Wilson presented a medical services update, outlining three key components the Committee has discussed to reduce unsheltered homelessness through coordinated healthcare response:

1. A 911 Nurse Navigator system (through AMR),
2. A coordinated street medicine program, and
3. Establishment of medical respite unit(s).

911 Nurse Navigator (AMR).

Dr. Wilson explained that AMR offers a nurse navigator model using protocols/algorithms to help determine appropriate care pathways and reduce unnecessary emergency responses. Dr. Wilson indicated AMR reports that approximately 51% of 911 calls involve health-related navigation needs. He stated AMR would cover part of the cost and that the model is used in other communities (including Knoxville) to coordinate between street medicine, shelters, and medical providers. The Committee discussed the importance of ensuring the navigator system has up-to-date, local resource information.

Ms. Amy Fagan discussed the importance of the follow-up component after referral (e.g., confirming individuals attend appointments, obtain medications, etc.) and noted other models exist that support linkage-to-care and follow-up.

Street Medicine Program (Concept).

Dr. Wilson described a proposed street medicine model using a non-emergency van staffed by a provider (physician or nurse practitioner), a case manager, and additional support personnel. The Committee discussed training and coordination needs, including communication procedures, before visiting encampments and interfacing with the City's new community relations officer. Discussion included questions regarding:

- Who would own/operate the van,
- Who would employ the case manager, and
- How follow-up documentation and information sharing would occur across systems.

Dr. Wilson noted a potential initial operational concept of 2–3 hours, three times per week, with follow-up case management work beyond street rounds. The Committee discussed the operational implications of whether the case manager should be employed by a partner agency (e.g., Helen Farabee, Faith Mission, the Public Health District, or United Regional) and how employment/structure affects access to records and coordination (“firewalls”).

Medical Respite Units.

Dr. Wilson reported on a concept for medical respite unit locations:

- One unit proposed at/near Faith Mission (north side),
- One unit proposed at Faith Refuge (women’s location), with a concept of eight beds at each site. Dr. Wilson noted that cost discussions have been held regarding nursing care needs. Mr. Sparks stated Faith Mission can incorporate ongoing operational expenses such as utilities, security, and meals within existing operations and anticipated fundraising for capital costs. Mr. Sparks advised that a donor had committed \$1 million, and he believed fundraising could reach an estimated total of approximately \$2 million for both structures.

Funding/Indigent Health Discussion.

Commissioner Beauchamp discussed the County’s indigent healthcare funding structure and the possibility that a portion of provider costs could potentially be supported through available indigent health resources, subject to legal and compliance review. Committee members discussed alternate models, including:

- The County funding a position within an existing provider organization through a separate agreement,
- Use of Medicare/Medicaid enrollment and billing for eligible individuals to support sustainability,
- Potential use of charity care dollars (noting policy and risk considerations), and the need for further research.

Dr. Wilson concluded his update and thanked the Committee for the discussion.

c) Report on Healthy Community Collaborative Grant

Mr. Andy Martin provided an update regarding a grant application effort. Mr. Martin reported that he and staff prepared a substantial grant submission (described as approximately 228 pages) and worked up to the deadline. Mr. Martin stated he experienced an access issue with the submission portal, regained access at approximately 10:54 a.m., and the portal closed at 10:30 a.m.; therefore, the application could not be submitted.

Mr. Martin advised that, even if the grant had been successfully submitted, the Committee would not have received an award decision until approximately March, with potential funding not available until September of the following year. Mr. Martin stated the work product contains meaningful planning and cost research that can support alternate approaches and “Plan B” options. Mr. Sparks expressed appreciation for the work completed and noted that the information compiled remains valuable.

d) Report on networking and communication

Mr. Sparks provided an update regarding networking and Continuum of Care (“CoC”) structure and communications. Mr. Sparks reported meetings with Nortex representatives, including Diane Morgan (Housing Coordinator) and Dennis (Executive Director), and described Nortex as the current lead agency for the regional CoC covering a 16-county area.

Mr. Sparks explained:

- The CoC structure originated to avoid leaving HUD homelessness resources “on the table.”
- Most counties within the 16-county region provide limited participation, with Wichita County being the primary active participant.
- Concerns were raised about the lead agency being a service provider, which can create a conflict-of-interest perception.
- Potential improvements may include relocating lead agency functions to a more appropriate entity to manage coordinated entry, HMIS administration, grant writing, and grant management.

The Committee discussed possible options and the need for additional research, including examples from other jurisdictions (e.g., lead agencies housed within city government departments or separate non-service-provider nonprofits). Ms. Fagan agreed to research which state division designates CoCs and gather additional information.

Mr. Sparks also referenced homelessness-related goals and reporting within City neighborhood resources/housing-related reporting and discussed how staffing and structure may affect the City’s ability to meet stated goals.

Additional Discussion: Resource Database and Community Education

Ms. Fagan provided an update on LiveWellWichitaCounty.com as a resource database and encouraged Committee members and partner organizations to assist in keeping service information current. Ms. Fagan discussed a goal of increasing visibility and access through co-branded communications, including potential placement on City/County web pages, business cards, signage, billboards, and partnerships with other resource databases (including United Regional and Meals on Wheels) to align and cross-link information.

Commissioner Beauchamp noted the County Extension Agent resources related to nutrition and food insecurity may be underutilized and could be incorporated into broader community outreach efforts.

Community Relations Officer Update / Policy Considerations

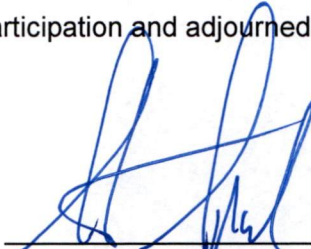
Mr. Jenkins discussed the City’s new community relations officer position focused on parks, library, and trail system issues, including engagement with businesses and providing guidance and resource direction for unhoused individuals. Committee members discussed the importance of coordination and appropriate responses for cleanups (including biohazard concerns), especially in encampments and right-of-way areas.

3. Next Meeting Date.

After discussion, the Committee scheduled its next meeting for Wednesday, January 14, 2026, at 4:00 p.m., at the same location. The Committee also discussed inviting the new CEO from the Community Healthcare Center to a future meeting.

4. Adjournment.

Mr. Sparks thanked all attendees for their participation and adjourned the meeting at 5:00 p.m.



Steve Sparks, Chair
City-County Homeless Advisory Committee

MINUTES OF THE
WICHITA FALLS ECONOMIC DEVELOPMENT CORPORATION

NOVEMBER 20, 2025

PRESENT:

Leo Lane, President	§	WFEDC Members
David Toogood, Vice President	§	
Brent Hillery	§	
Craig Lewis	§	
Tim Short, Mayor	§	Mayor & Councilors
Mike Battaglino, Councilor, District 4	§	
Austin Cobb, Councilor-At-Large	§	
Paul Menzies, Assistant City Manager	§	City Administration
Kinley Heggland, City Attorney	§	
Stephen Calvert, CFO & Finance Director	§	
Tyson Traw, Director of Engineering	§	
Monica Aguon, Deputy City Attorney	§	
Chris Horgen, Public Information Officer	§	
Marie Balthrop, City Clerk / Recording Sec.	§	
Moriah Williams, CEO	§	Forward Wichita Falls
Vicki Pratt, Partner	§	
Kirk Peterson, Military Team	§	
Glenn Barham, President	§	WF4BSTC
Lynn Walker, Writer	§	Times Record News
Dylan Jimenez, Reporter	§	KFDX
<u>ABSENT</u>	§	
Reno Gustafson, Member	§	

1. CALL TO ORDER.

Mr. Leo Lane called the meeting to order at 2:30 p.m.

2. CONSENT AGENDA.

a. Approval of Minutes (October 14, 2025)

Mr. Lane opened the floor for comments on the October 14, 2025, minutes. Hearing none, Mr. David Toogood made a motion to approve the minutes as presented. Seconded by Mr. Craig Lewis with no additional comments from the public, the motion carried 4-0.

b. Financial Report

Mr. Lane noted that recent summaries were helpful in showing where funds are being spent and which projects are underway, and he highlighted that the prior tax year closed

approximately 3 percent ahead of projections.

Mr. Paul Menzies explained that the high fund balance shown in the report is largely the result of recent land transactions that closed in the past few weeks, combined with the fact that the Corporation has just rolled into a new fiscal year. On the first day of the new fiscal year, all major known expenses—such as payments to Forward Wichita Falls, SMAC, airport debt service, and business park debt service—were posted immediately, while none of the year’s anticipated revenue from sales tax collections or interest earnings has yet been recorded. Approximately \$6 million in revenue is expected for the year, but is not currently reflected in the available fund balance shown in the report.

Mr. Lane further reminded the Board that significant financial activity is anticipated in the coming months, including costs related to a potential new business park, ongoing business recruitment efforts, and major redevelopment initiatives such as the mall project. He emphasized the need for continued caution and careful monitoring of expenditures, given the number of active and upcoming projects.

Mr. Brent Hillery made a motion to approve the consent agenda financial report. Seconded by Mr. Craig Lewis, and with no further discussion or public comment, the motion carried 4-0.

3. DISCUSSION AND POSSIBLE ACTION RELATED TO LAND ACQUISITION AT 500 E MCKINLEY ST, WICHITA FALLS, TEXAS 76301.

Ms. Vicki Pratt presented the proposal to acquire approximately 121.7 acres at 500 East McKinley, which is currently under option and set to expire on November 25. The tract would be developed into a new aviation-focused industrial park directly adjacent to Sheppard Air Force Base. She explained that recent Department of Defense supply-chain rules now require at least 55% of components to be manufactured in the United States, driving international and domestic aerospace and defense manufacturers to seek U.S. locations near military installations. Wichita Falls’ location between major military bases in Texas and Oklahoma, combined with its municipal airport and active Air Force base, gives it a rare competitive advantage. Ms. Pratt noted strong interest from international aviation firms, including Canadian companies that are actively seeking a U.S. presence, particularly in Texas, to remain compliant with DoD procurement requirements.

The site is currently undeveloped, requiring significant utility and roadway investment. Although Sheppard AFB receives water and sewer service from the City, the base’s infrastructure is capped and cannot support growth. Engineering work by Corlett identified routes that would bring utilities to the industrial park while also expanding the base’s future capacity, making the investment beneficial to both the City and the military installation. Estimated costs include approximately \$2.44 million for the land, \$1.49 million to complete engineering for utilities and roads, \$4.35 million for construction of water and sewer infrastructure, and \$5.4 million to build the access road from East McKinley to the base fence line. An additional \$5 million would be required on the airport side to extend a road from the fence line to a paved runway area. However, Pratt emphasized that the City does not need to build all infrastructure immediately; purchasing the land and completing the engineering — about \$3.92 million — would create a fully “market-ready” site with defined costs and timelines for prospective tenants.

Ms. Pratt also stressed the importance of emergency and runway access. Currently, Sheppard does not have outside road access to the south end of its runways, which is where aircraft incidents are most likely to occur. The proposed road would give emergency responders a direct route to that area and create a future controlled gate for manufacturers that need runway access. Base leadership has expressed strong support for this improvement, citing safety and response-time benefits. Economically, Ms. Pratt projected that the park could support at least 250 direct manufacturing jobs, with a 3-to-1 multiplier, resulting in approximately 750 additional jobs in the community. Even at a conservative land resale value of \$30,000 per acre, the site would

generate roughly \$2.4 million, while also positioning Wichita Falls for long-term aerospace growth tied to defense and aviation manufacturing.

Mr. Kirk Peterson highlighted how the arrival of the T-7 Red Hawk aircraft at Sheppard Air Force Base makes the McKinley site especially timely and valuable. The U.S. Air Force has ordered 350 aircraft, with approximately 120 planned for Wichita Falls by around 2030, making it the largest T-7 fleet in the world. Boeing and Saab, the manufacturers, are contractually required to provide three years of sustainment and maintenance support, which will rely heavily on Tier-2 and Tier-3 suppliers. Mr. Peterson explained that these companies will soon begin determining where their subcontractors and maintenance partners will be located, creating a prime opportunity for Wichita Falls to capture that investment.

Mr. Peterson has already begun outreach to both Boeing and Saab, including Boeing's Texas representative, who expressed a strong interest in having a Boeing presence in Wichita Falls. He noted that suppliers are especially attracted to being located right next to the base because Sheppard's Logistics Readiness Squadron allows vendors to deliver parts directly into the Department of Defense supply system—once parts cross the gate, they are officially delivered to the Air Force. This creates a powerful logistical and contractual advantage that very few communities can offer.

He also emphasized that Wichita Falls' opportunity extends beyond the T-7 program. With Tinker Air Force Base in Oklahoma City—the largest aircraft depot in the world—nearby, Wichita Falls is well positioned to attract vendors that support aircraft sustainment and overhaul operations across the region. Many Canadian and international suppliers, pressured by tariffs and U.S. sourcing rules, are actively seeking locations in the U.S., and Wichita Falls offers quicker access to DFW Airport, strong transportation links, and direct proximity to military customers. Mr. Peterson concluded that the community must act now, securing land and infrastructure before opportunities pass, comparing the situation to having a “perfect shot lined up” and needing to be ready to take it.

Ms. Moriah Williams presented a retrospective analysis of Wichita Falls' first business park to quantify its financial return, job creation, and economic impact since its acquisition in 2004. The park was originally purchased as a 525-acre tract and, after two decades of gradual development, is now essentially sold out. As of late 2025, all but approximately 18 acres remain, with the final 130 acres currently under contract and expected to close within about eight months. While absorption took many years, Ms. Williams noted that activity accelerated dramatically over the past three years as the park “flew off the shelf,” validating the City's long-term development strategy.

The park's first major tenant was Old Dominion Freight Line in 2008, which purchased nearly 7 acres for \$150,000 and committed to creating 6 jobs—though today that facility employs an estimated 30 to 40 people. FedEx followed with an 8.2-acre purchase for \$164,000, investing \$17 million in capital improvements and promising 30 jobs; today, that facility supports at least 100 employees. Recognizing that the park would not reach its potential without infrastructure, the City and its partners later made targeted investments in roads and access—including Midwestern Parkway and Hammond Road—which became the turning point for growth.

One of the first major incentive-based deals was Winfield Solutions, which raised questions at the time about the cost-to-return ratio. However, the company has remained in full compliance and exceeded its commitments, growing from an eight-job promise to approximately 20 employees. Amazon then purchased land at \$72,000 per acre without requesting incentives and is now operational, bringing major distribution activity to the park. Syntrio also acquired land, not to create jobs directly, but to build a fiber hub, dramatically increasing redundancy and broadband capacity—an investment that significantly increased the overall value and competitiveness of the entire park. Finally, Skybox Texas Data Center LLC closed on 217 acres

and now holds the remaining acreage under option, marking the largest single investment in the park's history.

From a financial perspective, Ms. Williams reported that the park has generated approximately \$26.5 million in land sale revenue. The City and its partners invested about \$1.175 million initially, followed by another \$9.8 million in infrastructure and land improvements, for a total public investment of roughly \$11 million. Even after accounting for contingencies, the park has produced an estimated \$14 million net profit purely in land and infrastructure returns—before even considering jobs, tax base, or private investment. On the employment side, the park has directly created approximately 425 jobs, which, using a conservative 3-to-1 multiplier, translates into well over 1,200 total jobs supported in the local economy. In addition, tenant capital expenditures across the park total approximately \$14 billion, led by major facilities such as Skybox's data center.

Ms. Williams concluded that the first business park is a clear demonstration that Wichita Falls' long-term, infrastructure-first economic development strategy works. What began as a slow-burn project ultimately became a major driver of jobs, private investment, and municipal profit, providing a powerful model for evaluating new opportunities—such as the proposed East McKinley industrial park—through the same lens of patience, planning, and long-term return.

Mr. Lane then opened the floor for discussion. Mr. Hillery first asked whether the proposed aviation park was inside the city limits and how many businesses the approximately 120-acre site might support. Ms. Williams and Ms. Pratt clarified that the property is not yet annexed and that tenant size will vary widely, with some aviation manufacturers typically occupying 15–20 acres, meaning the site could support anywhere from one large user to several mid-sized companies. Mr. Hillery also asked whether additional land would be available for future expansion, and Mr. Lewis confirmed with Ms. Pratt that the same landowner controls an additional 250 acres across the road, while other parcels nearby are owned by different parties.

Mr. Lewis then questioned whether the reference to 80 acres of sellable land meant a single company was already seeking that amount. Ms. Williams clarified that this figure was simply a conservative planning estimate after accounting for roads and drainage, not an indication of a committed buyer. Mr. Lewis also asked whether extending utilities to the edge of Sheppard Air Force Base could allow the City to recover costs if the base later needed that infrastructure. Mr. Peterson responded that the base is facing a future space and infrastructure crunch due to the incoming T-7 aircraft, but has not yet determined exactly what it will need or where it will build, so no reimbursement assumptions can be made at this time.

Mr. Toogood asked how the cost of developing this 120-plus-acre site compared with that of developing a similar-sized industrial tract elsewhere in Wichita Falls. Ms. Pratt explained that the primary cost driver is extending utilities, and while a parcel with existing utilities would be cheaper, this site provides the added benefit of also enabling future growth at Sheppard Air Force Base, making it a dual-purpose infrastructure investment.

Mr. Hillery also asked whether the land was flat and suitable for construction, and Ms. Pratt confirmed that the property has been surveyed and topographically evaluated and is easily buildable with minimal earthwork required.

Throughout the discussion, Mr. Lane provided clarifications about the purpose of the item, confirming that the Board was being asked to consider whether to proceed with the land option, which had been extended for 60 days at no cost to allow further evaluation. Mr. Lane and Ms. Pratt both emphasized the City's history of patient, long-term industrial investment and agreed that securing control of the land now would preserve the opportunity while detailed planning and negotiations continue. The Board agreed to move into executive session to discuss the matter further before returning for any formal action.

4. DISCUSSION AND POSSIBLE ACTION RELATED TO LOAN PAYBACK TO THE WICHITA FALLS 4B SALES TAX CORPORATION IN THE AMOUNT OF \$3,500,000.

The Board considered a proposal to repay the Wichita Falls 4B Sales Tax Corporation a \$3.5 million loan that had been issued during the Sikes Center Mall transaction. Moriah Williams explained that the 4B loan was originally structured as part of the financing package to provide the required down payment and match for the mall acquisition. Now that the project has stabilized, staff is recommending that the full \$3.5 million be repaid so the funds can be returned to 4B's balance sheet, eliminating the outstanding obligation and giving the corporation the flexibility to reinvest those dollars into new projects rather than leaving them tied up in a long-term receivable.

Board members expressed support for the early repayment. Mr. Glenn Barham noted that the proposal was a welcome surprise, as the Board had not expected to be repaid this soon, and emphasized that 4B currently has limited available funding—approximately \$2.5 million—while facing a pipeline of potential projects totaling an estimated \$25 to \$30 million over the next few years. He stated that having the \$3.5 million returned would significantly strengthen the corporation's ability to respond to those upcoming requests.

MOTION

After confirming there were no further comments or public input, Mr. Toogood made a motion to repay the \$3.5 million loan to the 4B Sales Tax Corporation. Seconded by Mr. Lewis, the motion carried 4-0.

5. DISCUSSION AND POSSIBLE ACTION RELATED TO A FUNDING REQUEST FROM THE CITY OF WICHITA FALLS RELATED TO THE EXTENSION OF SOUTH WENONAH BLVD.

Mr. Menzies presented a funding request on behalf of the City to support the completion of the South Wenonah Boulevard extension, a roadway project that has been part of the City's long-term development plans for approximately 20 years, dating back to the creation of Tax Increment Financing (TIF) District No. 2. TIF 2 was originally established to stimulate growth in the Lawrence Road corridor and has exceeded financial expectations while also completing major infrastructure projects, including improvements along Maplewood and drainage upgrades.

Four years ago, the TIF Board committed all remaining funds to the construction of South Wenonah, which is intended to function as a truck-relief route from Lawrence Road and to unlock new commercial and retail development opportunities along the corridor, particularly in areas near the Wichita Energy Building and the Tarry and Gregory street connections. Approximately two years ago, the WinCo development accelerated the project timeline, resulting in roughly \$1 million of TIF funds being allocated to build the northern portion of the roadway, which now represents about 35–40 percent of the total corridor.

The remaining segment, extending south to Maplewood, was bid as a base segment and an alternate due to concerns that the remaining \$3 million in TIF funds would not be sufficient to complete the full project. However, when bids were opened the prior week, the City received a highly competitive bid of approximately \$3.7 million to construct the entire remaining section, significantly lower than the engineer's estimate of \$4.5 to \$5 million, leaving a funding gap of roughly \$700,000. Because TIF 2 expires on December 31 and all funds must be awarded before that date, the City is requesting that the Wichita Falls 4A Sales Tax Corporation partner with the City to cover the remaining gap so the full South Wenonah corridor can be awarded next month and proceed into construction without stopping short of Maplewood, thereby maximizing both the infrastructure investment and its economic development potential.

Mr. Menzies then opened the floor for questions. Mr. Lewis first asked why the funding request was being brought to the 4A Corporation rather than the 4B. Mr. Menzies explained that the project qualifies as a 4A request because South Wenonah is primarily a commercial roadway designed to stimulate business and retail development, similar in purpose to Production

Boulevard, by opening up significant new areas for private investment. Mr. Toogood then asked which specific properties would benefit from the extension, and Mr. Menzies pointed to several large tracts along the corridor, including the Wichita Energy property, vacant land near the former Standard beer distributorship, and multiple undeveloped parcels on both sides of the road that could be redeveloped if owners choose to sell. Mr. Lewis clarified that the City originally planned to stop construction at the red-line demarcation shown on the map, which could be fully funded with the remaining TIF dollars, and Mr. Menzies confirmed that without additional funding, the project would indeed end there, meaning the requested 4A participation would allow the roadway to be extended all the way to Maplewood.

Ms. Williams added that recent recoveries of economic-development funds had strengthened the Board's overall financial position, noting that approximately \$1.1 million was returned from the Production Boulevard project due to cost savings, and an additional \$367,000 was recovered from a non-compliant company that was required to repay incentives it had received, giving the Board more flexibility to apply funds to priority projects. Questions were also raised about land ownership, with Ms. Williams explaining that the property south of the Standard tract is part of the Quail Creek development, including Academy and the surrounding strip malls.

Mr. Lewis asked whether those landowners had been approached about participating financially in the project since their property would benefit from the improved access, and Mr. Menzies stated they had not yet been approached. Board members also discussed the tight timing constraints, emphasizing that the TIF funds must be awarded by the end of the calendar year, which creates urgency for securing any additional funding. Mr. Tyson Traw, the City's engineering director, explained that the project involves more than just paving the road, noting that significant portions of the budget are dedicated to drainage and utility infrastructure, which are necessary to make the adjacent properties developable and to support future commercial activity, particularly for large landowners such as Standard, whose operations generate sales tax for the City. The discussion concluded with acknowledgment of the time-sensitive nature of the request and the potential for further deliberation in executive session.

6. EXECUTIVE SESSION.

Mr. Lane adjourned the meeting into executive session at **3:19 p.m.** pursuant to Texas Government Code §§§§ 551.072, 551.087, 551.071, and 551.074. He announced the meeting back into regular session at **4:18 p.m.** The subjects posted in the Notice of Meeting were deliberated, and no votes or further actions were taken on the items in executive session.

MOTIONS

500 E MCKINLEY ST.

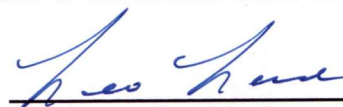
No action taken.

SOUTH WENONAH BLVD. EXTENSION

Mr. Lewis made a motion to approve funding up to \$350,000 to the City of Wichita Falls for the extension of South Wenonah Blvd. Seconded by Mr. Hillery and with no further comment or public input, the motion carried 3-1, with Mr. Toogood voting no.

7. ADJOURNED.

Mr. Lane asked if the public had any questions or comments. Since there were none, he adjourned the meeting at 4:20 p.m.



Leo Lane, President
WF Economic Development Corporation

MINUTES
PLANNING & ZONING COMMISSION

December 10, 2025

PRESENT:

Jeremy Woodward
Michael Grassi
Noros Martin
Doug McCulloch
Alan Sizemore
Steve Wood
Brady Enlow
Councilor Tom Taylor
Teresa Rose

❖ Chairman
❖ Member
❖ Member
❖ Member
❖ Member
❖ Member
❖ Member
❖ Member
❖ Council Liaison
❖ SAFB Liaison

Kinley Heggland, City Attorney
Monica Aguon, Deputy City Attorney
Fabian Medellin, Director of Development Services
Rita Miller, Neighborhood Services Manager
Cedric Hu, Planner I
Robin Marshall, Admin Assistant

❖ City Staff
❖ City Staff
❖ City Staff
❖ City Staff
❖ City Staff
❖ City Staff

ABSENT:

Blake Haney
Matt Marrs
Jack Browne

❖ Vice Chair
❖ Member
❖ Alternat No.1

I. CALL TO ORDER

The meeting was called to order by Chairman, Mr. Jeremy Woodward, at 2:01 p.m.

II. PUBLIC COMMENTS

Chairman Woodward asked if there were any comments from the public for items not on the agenda. With no response, Chairman Woodward closed public comments.

III. APPROVAL OF MINUTES

Chairman Woodward called for a motion to adopt the November 12, 2025, minutes. Commissioner Alan Sizemore made a motion to approve the minutes as presented and Commissioner Noros Martin seconded the motion. With no comments from the public, the motion passed unanimously with a vote of 7-0 in favor.

IV. CONSENT AGENDA

P 25-56 – Priddy Subdivision, Lot 4-A, Block 7 – Final Plat

Chairman Woodward asked if anything needs to be brought down to the regular agenda, and Director Fabian Medellin stated there was not. Commissioner Brady Enlow made the motion to approve the consent agenda and Commissioner Alan Sizemore seconded the motion. With no comments from the public the motion passed with a vote of 7-0.

V. REGULAR AGENDA

Workshop to discuss the 89th Texas Legislative Session and proposed zoning amendments.

Director Medellin presented an overview of updates from the 89th Texas Legislative Session and discussed draft zoning ordinance amendments. Staff identified three bills requiring changes to the zoning ordinance: HB 24 (Majority Rule), HB 2464 (Home-Based Businesses), and HB 4506 (Notification for Zoning Changes).

HB 24 revises the classification of zoning amendments by distinguishing between comprehensive and non-comprehensive changes and establishes different opposition thresholds that may trigger a supermajority vote at the City Council level, particularly for amendments increasing residential density.

HB 2464 deregulates non-nuisance home-based businesses and expands eligibility from single-family residences to all residential dwelling units. Staff noted that draft ordinance language reflects this expanded definition.

HB 4506 allows electronic notification (email or text) for zoning changes, provided receipt can be verified. Minor changes to postage requirements and sign regulations were also discussed.

Director Medellin advised that additional ordinance cleanup was included to reflect departmental rebranding from Community Development to Development Services.

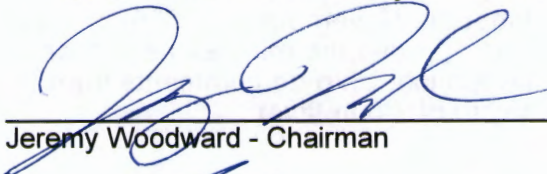
Commissioner McCulloch asked questions regarding the expansion of home-based businesses to multifamily dwellings. Director Medellin stated staff does not anticipate significant impacts, as the bill applies only to non-nuisance uses.

Commissioner Enlow inquired about the City's capacity to implement electronic notifications. Director Medellin confirmed the City has the capability through its existing notification system and noted staff intends to continue using multiple notification methods.

Director Medellin concluded by noting that further workshops or a public hearing are anticipated prior to presentation of the proposed amendments to City Council.

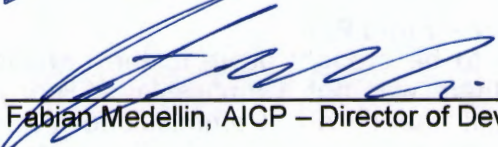
VI. ADJOURN

Chairman Woodward adjourned the meeting at 2:16 pm.



Jeremy Woodward - Chairman

1-14-26
Date



Fabian Medellin, AICP – Director of Development Services

1-14-26
Date



STRATEGIC PILLAR

- Accelerate Economic Growth
- Provide Quality Infrastructure
- Actively Engage and Inform the Public
- Optimize Engagement with the City and City Services

**City Council
February 17, 2026
Transmittal Letter**

Agenda Item Number: 8.a.

Agenda Item Name: Ordinance making an appropriation to the Special Revenue Fund in the amount of \$104,628.00 for the STD/HIV-DIS Prevention Services Program from the Texas Department of State Health Services (DSHS) for Calendar Year 2026; authorizing the City Manager, or his designee, to execute all documents necessary to accept said funds.

Council Action to be Taken: Consider and take action on proposed Ordinance.

Department Submitted: Health

Staff Contact:

Amy Fagan, Director of Public Health

1. PURPOSE / DESCRIPTION

DSHS is amending the City’s STD/HIV-DIS contract to add \$104,628 (no match required) to fund salary and fringe for a full-time DIS Program Manager and a part-time Disease Investigation and Statistics Specialist to support STD/HIV prevention and control activities. The extension runs March 1, 2026, through November 30, 2026.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

The Department of State Health Services (DSHS) is amending the current STD/HIV-DIS contract to add \$104,628.00 of funding. Through this contract, Disease Intervention Specialist (DIS) services are offered to the public with the goal of controlling and preventing the spread of Sexually Transmitted Diseases (STDs), including Human Immunodeficiency Virus (HIV). There is no match requirement. The grant provides salary and fringe funding to support a DIS Program Manager (full time) and Disease Investigation and Statistics Specialist (DISS) (part time). These individuals will perform the following seven core activities: community and individual behavior change interventions, medical and laboratory services, partner services, leadership and

program management, surveillance and data management, program evaluation, and training and professional development. The contract period for this grant extension is March 01, 2026 to November 30, 2026. The Wichita Falls – Wichita County Public Health District has received DIS funding since 2022.

3. BOARD REVIEW / CITIZEN INPUT

N/A

4. RECOMMENDATION

Approval of Ordinance.

5. FUNDING SOURCE

Appropriation to the Special Revenue Fund in the amount of \$104,628.00.

6. TIMELINE

March 01, 2026 – November 30, 2026.

7. ALTERNATIVE OPTIONS

N/A

8. ATTACHMENTS

- 1. Ordinance - Health Dept. DIS Grant

Ordinance No. _____

Ordinance making an appropriation to the Special Revenue Fund in the amount of \$104,628.00 for the STD/HIV-DIS Prevention Services Program from the Texas Department of State Health Services (DSHS) for Calendar Year 2026; authorizing the City Manager, or his designee, to execute all documents necessary to accept said funds.

WHEREAS, the Department of State Health Services wishes to enhance local response to prevent and control Sexually Transmitted Diseases; and,

WHEREAS, the approval of these funds could not have been anticipated prior to the adoption of the 2025 – 2026 budget; and,

WHEREAS, the time period will span March 01, 2026, through November 30, 2026.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

There is hereby appropriated in the Special Revenue Fund \$104,628.00 for the STD/HIV–DIS Prevention Services Program, and the City Manager, or his designee, is authorized to enter into a contract, in a form approved by the City Attorney, with the Department of State Health Services for the Wichita Falls – Wichita County Public Health District.

PASSED AND APPROVED this the 17th day of February 2026.

MAYOR

ATTEST:

City Clerk



STRATEGIC PILLAR

- Accelerate Economic Growth
- Provide Quality Infrastructure
- Actively Engage and Inform the Public
- Optimize Engagement with the City and City Services

**City Council
February 17, 2026
Transmittal Letter**

Agenda Item Number: 9.a.

Agenda Item Name: Resolution authorizing a contract with Digital Resources, Inc. (DRI) to design, purchase, install, integrate, and test a fully integrated audio/video system in the new City Council Chambers through the TIPS Co-op Purchasing Program with PEG funding in the amount of \$496,500.41.

Council Action to be Taken: Consider and take action on proposed Resolution.

Department Submitted: Public Information

Staff Contact:

Lindsay Lewis, Communications & Marketing Director

1. PURPOSE / DESCRIPTION

Approve the resolution to execute a contract with Digital Resources, Inc.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

The purpose of this agreement is to authorize the purchase and installation of the audio and video equipment needed to record and broadcast public meetings held in the new City Council Chambers. Digital Resources, Inc. will design, furnish, install, integrate, test, commission, and train City staff on a new, fully integrated audiovisual (AV) solution for the City of Wichita Falls. The system will support public meetings, council sessions, live production, audio reinforcement, video distribution, monitoring, and future expandability.

Staff consulted with 3 vendors and hosted site visits for all 3 vendors.

- Visionality (Richardson)
- Digital Resources, Inc. (Southlake)

- Nelco Media (San Antonio/ never submitted a formal proposal)

Staff ultimately selected Digital Resources Inc. to complete the work. The package that DRI put together best met the needs, and they are highly recommended and experienced in the industry.

Texas Local Government Code §252.022 exempts items purchased through interlocal cooperative purchasing contracts from the State's competitive bidding requirements.

3. BOARD REVIEW / CITIZEN INPUT

There has been no board review or citizen input associated with this item. This action is administrative in nature.

4. RECOMMENDATION

Staff recommends approval of the resolution.

5. FUNDING SOURCE

Texas Local Government Code, Chapter 283 (sometimes called HB 1777) was enacted by the 76th Legislature as a mechanism to increase competition in the telecommunications industry by establishing a uniform method for certified telecommunications providers to compensate municipalities for the use of public rights-of-way. The provisions of this statute went into effect on September 1, 1999.

Currently, the City of Wichita Falls municipal franchise is with Spectrum Gulf Coast, LLC. A Public, Educational, Governmental (PEG) fee is charged to Spectrum subscribers to support the government and educational cable channel 1300. The City of Wichita Falls receives 1% of the gross revenues earned from the franchise fee, which can then be used on capital expenditures to promote governmental functions. The total project cost is \$496,500.41 and will be paid for entirely through PEG funding.

6. TIMELINE

Work is expected to be completed and ready by June 2, 2026.

7. ALTERNATIVE OPTIONS

N/A

8. ATTACHMENTS

1. Resolution - Contract with Digital Resources Inc. (DRI)
2. Scope of Work
3. Proposal

Resolution No. _____

Resolution authorizing a contract with Digital Resources, Inc. (DRI) to design, purchase, install, integrate, and test a fully integrated audio/video system in the new City Council Chambers through the TIPS Co-op Purchasing Program with PEG funding in the amount of \$496,500.41.

WHEREAS, Texas Local Government Code §252.022 exempts purchase through interlocal cooperative purchasing contracts from the State's competitive bidding requirements; and,

WHEREAS, the City Council of the City of Wichita Falls has passed a resolution approving the participation in such cooperative agreements; and,

WHEREAS, the City Council finds that Digital Resources, Inc. is offering to design, purchase, install, integrate, and test a fully integrated audio/video system in the new City Council Chambers through the TIPS Co-op Purchasing Program, and it is in the City's best interest to purchase equipment in accordance with the Cooperative Purchasing Programs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The City Manager is authorized to execute all documents, as approved by the City Attorney, necessary to execute a contract with Digital Resources, Inc. in the amount of \$496,500.41 for the design, purchase, installation, integration, and testing of a fully integrated audio/video system in the new City Council Chambers through the TIPS Co-op Purchasing Program.

PASSED AND APPROVED this the 17th day of February, 2026.

MAYOR

ATTEST:

City Clerk



Scope of Work (DRI-6885)

AV System Design and Integration

City of Wichita Falls – City Council Chambers

1. Project Overview

Digital Resources, Inc. (DRI) shall design, furnish, install, integrate, test, commission, and train City staff on a new, fully integrated audiovisual (AV) solution for the City of Wichita Falls City Council Chambers. The system will support public meetings, council sessions, live production, audio reinforcement, video distribution, monitoring, and future expandability.

All spaces are located on the third floor of City Hall, located at:

City Hall

1300 7th Street

Wichita Falls, TX 76301

2. Primary Point of Contact

Chris Horgen, Advanced Public Information Officer

Phone: 940-761-7402

Email: chris.horgen@wichitafallstx.gov

3. Project Locations and Rooms Included

The AV system design and integration shall include the following third-floor spaces:

- Council Chambers – Room 3B01
- DAIS – Room 3B02
- Control Room – Room 3B04
- Conference Room – Room 3B07 (integration with, not design of)
- IDF / Rack Closet – Room 3G08

4. Scope of Services

DRI shall provide all labor, system design, integration, configuration, programming, testing, commissioning, and training necessary to deliver a fully operational AV system as described below.

4.1 System Design & Engineering

-Develop a complete AV system design including signal flow, equipment layout, network architecture, and rack elevations.

-Coordinate with City representatives for final approval prior to installation.

-Ensure system design aligns with best practices for government meeting spaces, broadcast-quality production, and AV-over-IP infrastructure.

4.2 Video Production & Distribution

Cameras & Production

-Six (6) Ross PTZ cameras installed in the Council Chambers.

-One (1) Ross TD-1 Production Switcher installed in the Control Room.

-One (1) Ross Carbonite Ultra switcher installed in the Control Room.

-One (1) Ross XPression 1RU real-time motion graphics system.

Monitoring & Control

-Fourteen (14) ViewSonic 24" touchscreen monitors for Council Members.

-Monitor arms on Forecast Consoles to support:

One (1) Ross Quorum monitor

One (1) Ross Dashboard monitor (switcher control)

Two (2) Planar 24" touchscreen monitors, 1 for each control position

-Video Conversion

Twenty-two (22) Decimator MD-LX HDMI/SDI bi-directional converters, allocated as follows:

14 – Council monitors

2 – Podium inputs

1 – DAIS

2 – Call-on positions

2 – Control Room

1 – Spare

4.3 AV-over-IP & Networking

Visionary Solutions AV-over-IP System, including:

Two (2) DuetD-5 decoders for Council Chambers

Three (3) decoders for the DAIS

One (1) DuetE-5 encoder for the Legal position

One (1) encoder for the Secretary position

One (1) encoder for the DAIS

One (1) Visionary Solutions XB5 AV-over-IP conferencing bridge to deliver a single video feed from the Control Room to Conference Room 3B07.

Two (2) Netgear 40-port PoE+ AV switches to support cameras, control devices, and AV-over-IP infrastructure.

One (1) QSC 32x32 Dante license for digital audio networking.

4.4 Audio System

Loudspeakers

Eight (8) QSC 6.5" ceiling speakers in the Council Chambers.

Two (2) QSC 6.5" ceiling speakers near the DAIS.

Two (2) QSC subwoofers in the Council Chambers for low-frequency reinforcement.

Two (2) Genelec monitor speakers with volume control knob in the Control Room for audio monitoring.

Microphones

One (1) 17-microphone Televic wireless tabletop system with gooseneck mics to support all council positions.

One (1) mini condenser lavalier mic (omnidirectional)

One (1) Digital handheld transmitter

One (1) Digital Bodypack transmitter with internal mic

Nine (9) License to activate voting functionality on Confidea FLEX units

One (1) Wireless Access Point

One (1) Complimentary 1hr online project review from Televic

One (1) 1-year service level agreement (SLA) from Televic (see quote for details)

One (1) On-site Training/Commissioning & Certification from Televic

4.5 Control Room Furniture & User Interfaces

Fully custom Forecast Consoles AV technical furniture, designed to:

- Provide ergonomic positions for Control Room staff
- Accommodate integrated AV equipment, monitors, and cabling

One (1) QSC 10" tabletop touchscreen integrated into the console for system control.

Two (2) BodyBilt ergonomic chairs

4.6 Rack Room (IDF)

-One (1) Middle Atlantic 44RU Full AV Rack to be installed in the IDF Closet and house AV equipment

-With one (1) UPS

4.7 Installation, Integration & Testing

Installation of all AV equipment, cabling, racks, furniture, and terminations.

Configuration and programming of:

- Video switching
- Audio routing and processin
- AV-over-IP routing
- Touchscreen control interfaces

Full system testing to verify performance, stability, and functionality.

4.8 Commissioning & Training

Commissioning and manufacturer-supported training from Ross for all Ross-supplied equipment.

Commissioning, training and certification from Televic on Televic mic system

On-site system commissioning by DRI.

End-user and technical training for City staff covering:

System operation

Basic troubleshooting

Best practices for meetings and productions

5. Project Schedule

Target Completion: Prior to June 2026

Council Sessions Resume: June 2026

Installation Window:

- Building is unoccupied

Two (2) weeks allocated for installation, integration, commissioning, and training by DRI

All work must be completed, tested, and accepted prior to Council returning to session in June 2026.

6. Exclusions

The following items are explicitly excluded from DRI's scope of work:

- DRI is not responsible for speakers outside of the defined Council areas:
 Council Chambers and Control Room
- DRI is not providing video conferencing capabilities in Conference Room 3B07.
- DRI is not responsible for supplying PCs for video conferencing or general computing.
- Power and data infrastructure shall be provided by the City of Wichita Falls.

7. Assumptions

- City-provided power, network connectivity, and pathways will be available prior to installation.
- Access to all rooms will be granted during the agreed installation window.
- Any scope changes beyond this document may require a formal change order.

8. Approval

If this scope of work is agreed upon please sign below.

Signature _____ **Date**

Presented By:

Digital Resources Inc

2107 Greenbriar Drive
Suite B
Southlake, TX 76092 US
(817) 481-9300
www.digitalresources.com



Leading AV Design and Integration

HUB Business ID: 2005124528

Council Chambers Reno

City of Wichita Falls

Chris Horgen

chris.horgen@wichitafallstx.gov

705 8th Street
Wichita Falls, TX 76031

Sales Rep: Tommy Reyna
Valid For: 30 Days
Revision: 2
Date: 11/17/2025
Terms: Net 30

Scope of Work:

This is a quote for Digital Resources to re-model the AV at the City of Wichita Falls Council Chambers. More detail to be provided.

City Point of Contact: Chris Horgen, chris.horgen@wichitafallstx.gov 940-761-7402

Dais

AUDIO

2	QSC AD-C6T-ZB-WH	\$325.00	\$650.00
6.5" Two-way ceiling speaker, 70/100V transformer with 16? bypass, zero bezel design, 150° conical DMT coverage, includes C-rign and rails for blind mount installation. Priced individually, sold in pairs. White only.			

Cooridor

AUDIO

Council Chambers Reno

1	QSC AD-C6T-ZB-WH 6.5" Two-way ceiling speaker, 70/100V transformer with 16? bypass, zero bezel design, 150° conical DMT coverage, includes C-rign and rails for blind mount installation. Priced individually, sold in pairs. White only.	\$325.00	\$325.00
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Council Chambers

PTZ Camera

5	Panasonic AW-UE150AWPJ New 1 Sensor 4K/60P INTEGRATED PTZ w/ built-in OLPF, Full NDI, Built-in Auto Tracking - White	\$11,550.00	\$57,750.00
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Additional Options

5	Ross Video PTZ-12G-Black+ PTZ-12G+ PTZ Camera in Black	\$5,839.24	\$29,196.20
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PTZ Camera: Mount

Additional Options

5	Ross Video PTZ-WB-Black PTZ Wall Bracket - Black	\$404.80	\$2,024.00
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PTZ Camera: Cables

5	Panasonic XLR-MF10 10' XLR4M TO XLR4F CABLE	\$63.82	\$319.10
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PTZ Camera: Warranty

5	Panasonic AVSVCEXTWAR5YB PRO AV PREMIUM 5YR EXT WARR - PROVIDES FIVE YEARS OF STANDARD SERVICE. AV-SVCEXTWAR5YB PRO AV PREMIUM 5YR EXT WARR - PROVIDES FIVE YEARS OF STANDARD SERVICE.	\$611.43	\$3,057.15
5	Panasonic AV-SVCEXTWAR5YD PANASONIC SOLUTIONS COMPANY : PROAV PREMIUM 5Yr Service Support(10-15) - Extends terms of Standard Warranty to Five Years of coverage; Adds Five Years of Limited Accidental/Catastrophic Damage coverage with maximum payout up to \$4,500/event and See Price file for full description	\$1,528.57	\$7,642.85

PTZ Camera: Camera Controller

1	Panasonic .AW-RP150GJ5 Advanced Joystick Controller Requires POE+ Power Supply Not Included	\$6,087.19	\$6,087.19
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AUDIO

8	QSC AD-C6T-ZB-WH 6.5" Two-way ceiling speaker, 70/100V transformer with 16? bypass, zero bezel design, 150° conical DMT coverage, includes C-rign and rails for blind mount installation. Priced individually, sold in pairs. White only.	\$325.00	\$2,600.00
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AUDIO: Dante License

1	QSC SL-DAN-32-P Q-SYS Software-based Dante 32x32 Channel (16x16 Flows) License, Perpetual.	\$788.00	\$788.00
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Video Conferencing: Convertors

2	AJA Video Systems AJA-HA5-PLUS AJA HA5-Plus HDMI to 3G-SDI Mini-Converter	\$525.00	\$1,050.00
2	AJA Video Systems U-TAP SDI AJA U-TAP SDI 3G-SDI to USB 3.0 Capture Device	\$455.00	\$910.00
1	Focusrite AMS-SCARLETT-2I2-4G 4th Generation USB Audio Interface with Ultra-low-noise Mic Preamps	\$249.99	\$249.99

Displays

5	OFE OFE 55" TV Owner Furnished, Owner Installed 55" TVs	\$0.00	\$0.00
14	View Sonic TD2423D 24" IR 10-point Touch Display, 1920x1080 Full HD resolution.	\$316.25	\$4,427.50

Microphones: Shure Solution

13	Shure MX415LPDF/C. 15" Shock-Mounted Gooseneck, Green/Red LED Ring at bottom, Less Preamplifier, Dual Flexible, Cardioid	\$224.76	\$2,921.88
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4	Shure MXW2X/SM58=-Z10 Microphone - Handheld - SM58 Cartridge	\$539.88	\$2,159.52
13	Shure MXW8X=-Z10 Microphone - Gooseneck Base	\$602.44	\$7,831.72
2	Shure MXWAPX8=-Z10 Access Point - 8 Ch.	\$3,537.01	\$7,074.02
1	Shure MXWNDX4 Networked Dock - 4 Bay	\$860.79	\$860.79
1	Shure MXWNDX4G Networked Dock - 4 Bay - Gooseneck	\$955.79	\$955.79
2	Shure MXWNDX8G Networked Dock - 8 Bay - Gooseneck	\$1,338.11	\$2,676.22

Microphones: Televic Solution

Marked as "optional" price not reflected in project totals.

Additional Options

1	Televic CoCon Audio Routing This license allows the user to configure advanced audio routings between several inputs and outputs (Dante I/O, Auxiliary I/O, microphone groups) using an intuitive matrix UI.	\$1,846.25	\$1,846.25
1	Televic CoCon Meeting Suite Combined discussion, voting, signage- CoCon Meeting Suite	\$9,248.75	\$9,248.75
2	Televic Confidea CHT G4 Charging station for 10 batteries: - 10 battery slots with charge process indication - Charging time to full charge of only 2h - LAN port - Rack mountable - 1U rack space	\$1,373.75	\$2,747.50
13	Televic Confidea FLEX G4 The Confidea FLEX G4 is a touch enabled wireless tabletop conference unit	\$1,364.10	\$17,733.30
9	Televic Confidea FLEX L-VT License to activate voting functionality on Confidea FLEX units	\$91.88	\$826.92
1	Televic Confidea WAP G4 Televic Confidea WAP G4 Wireless Access Point	\$3,636.36	\$3,636.36
1	Televic Online Project Review Complimentary 1hr online project review	\$0.00	\$0.00
1	Televic Plixus AE-R + Dante Plixus AE-R + Dante	\$5,254.55	\$5,254.55
13	Televic PLM401F GSM immune gooseneck microphone of 40 cm with push & lock mechanism, providing consistent and high bandwidth, low equivalent noise, excellent front to back ratio and a frequency response boost around 4kHz resulting in increased clarity and augmented intelligibility. Length 400mm	\$227.27	\$2,954.51
1	Televic Service Level Agreement (SLA) 1-Year Service Level Agreement. -Unlimited Remote Phone/Email Support -Unrestricted Teamviewer Support -Advanced Replacements on Core Products -Support can be provided to integrators, or directly to end users 5% of total system price. \$1,000.00 minimum. please contact support@televic.us	\$2,644.00	\$2,644.00

1	Televic TG L58 Mini condenser lavalier microphone (omnidirectional), black, 6 mm capsule diameter, with 4-pin mini-XLR connector for the Unite TP, Including wind shield	\$140.00	\$140.00
1	Televic TTC - On-Site Training/Commissioning & Certification On-Site Training/Commissioning & Certification	\$4,000.00	\$4,000.00
1	Televic Unite AP4 (NORTH AMERICA) Digital 4 channel access point transceiver, North-America version 1920-1930 MHz, with integrated antennas, ethernet port, USB-C, Dante interface (PoE), 4 analog in- and outputs, integrated wall and stand mount, Including power supply	\$2,602.56	\$2,602.56
1	Televic Unite CDS-4/2 Cockpit Desktop charger for up to 4 Unite pocket transmitters/receivers, Two of the 4 charging bays are compatible with the Unite handheld transmitter (TH), USB and ethernet port, Including power supply,	\$788.46	\$788.46
1	Televic Unite TH (NORTH AMERICA) Digital handheld transmitter, North-America version 1920-1930 MHz, with electret condenser capsule, OLED-display, mute button, bluetooth, USB-C, internal Li-Ion battery,	\$766.00	\$766.00
1	Televic Unite TP (NORTH AMERICA) Digital bodypack transmitter, North-America version 1920-1930 MHz, with OLED-display, internal microphone, mute button, stereo mini-jack (headset), mini-XLR, Bluetooth, line in mini-jack, USB-C, internal Li-Ion battery, Including belt clip and strap	\$533.33	\$533.33

ROSS: Production Switchers

1	Ross Video CUF-124 Carbonite Ultra Engine NO PSU Included	\$11,615.00	\$11,615.00
1	Ross Video CUF-ADD-I/OPLUS Add All HD FSFC/CC/PA	\$2,235.60	\$2,235.60
1	Ross Video CUF-ADD-ME2 HD ME 2 License	\$6,697.60	\$6,697.60
1	Ross Video CUF-ADD-MV2&4 ADD HD MultiViewer 2 and 4	\$1,117.80	\$1,117.80

1	Ross Video XDS0-0001-CPS XPression LiveCG Software Only License • Limit one copy per Carbonite Production Switcher • Includes 1 Copy of XPression Designer • Includes RossLinq interface between XPression and the Carbonite Media Store Channels • Allows for creation of Single-frame Graphics and Transfer from a PC directly int	\$0.00	\$0.00
1	Ross Video XPN-OPT-LIC-CII-ROSS XPression Option License- CII Gateway- Ross Production Switcher	\$13.80	\$13.80

ROSS: Realtime Motion Graphics

1	Ross Video XPN-1RU-M9 XPression 1RU HD-SDI Chassis	\$14,015.63	\$14,015.63
1	Ross Video XST-DLQ DataLinq Server Option Provides a Connection to External Data Sources such as ODBC, RSS, Excel, Access, and XML	\$5,616.60	\$5,616.60

ROSS: Quorum

2	Ross Video QRM-EXP-ROOM Quorum Room License	\$14,490.00	\$28,980.00
1	Ross Video QRM-HW-CLIENT-G4 Quorum Client Hardware	\$3,772.00	\$3,772.00
1	Ross Video QRM-HW-SERVER-G4 Quorum Hardware for Management Software	\$6,762.00	\$6,762.00
1	Ross Video QRM-SW-MGMT Quorum Management and Control Software	\$9,660.00	\$9,660.00

ROSS: Routing Systems

1	Ross Video SFP-RJ45-1G 1G Copper/RJ45 GbE SFP	\$193.20	\$193.20
1	Ross Video ULTRIMIX-DANTE Dante 64 ch. I/O license for Ultrix "x" series cards	\$1,288.00	\$1,288.00
1	Ross Video ULTRISCAPE Software license that enables 1 multiviewer head. Each slot is capable of supporting up to 3 multiviewer heads For more info please go to: http://www.rossvideo.com/routing-systems/ultrix/ultrix-u/standalone-multiviewer/	\$5,336.00	\$5,336.00

1	Ross Video ULTRISYNC > Ultrisync Framesync License	\$542.80	\$542.80
1	Ross Video ULTRIX-HDX-IO Ultrix Routing System 1 (1616 HD BNC + 2AUX I/O Ports)	\$10,580.00	\$10,580.00
1	Ross Video ULTRIX-NS-FR2 New Style 2RU Ultrix. Includes 16x16 HD BNC + 2AUX I/O Ports standard. . Can be expanded to 72x72 with additional additional HDIO blade + Aux ports. New Style includes support for optional IP-IO blade, IP licenses and other I/O blade options. Standard includes SMPTE 259M, 292M, 344M, and 424M (sup	\$17,020.00	\$17,020.00
1	Ross Video ULTRIX-PS Need 1 for redundancy in 1RU frame Need 2 for redundancy in 2RU frame	\$677.12	\$677.12

ROSS: Pro Services

1	Ross Video CARBONITE-COM-1DAY One day of commissioning. 6-10 weeks advance scheduling notice (ARO) is required. Commissioning is onsite on customer supplied equipment. Commissioning labor is invoiced at time of purchase or upon equipment shipment. Travel and accommodation expenses are NOT included and will be invoiced separately	\$2,332.00	\$2,332.00
2	Ross Video CARBONITE-OTR-1DAY One day of onsite training. 6-10 weeks advance scheduling notice (ARO) is required. Training is onsite on customer supplied equipment. Training labor is invoiced at time of purchase or upon equipment shipment. Travel and accommodation expenses are NOT included and will be invoiced separately. Custom	\$2,332.00	\$4,664.00
2	Ross Video QRM-COM-1DAY Quorum Commissioning, 1 Day	\$2,332.00	\$4,664.00
1	Ross Video TRAVEL-PRE-001 Expenses related to onsite services. Customer will be billed up-front for estimated expenses associated with travel and accommodation necessary to deliver onsite service. Pre-paid expenses will be invoiced upon shipment of related equipment or after confirmation of order, if there is no associated s	\$3,263.16	\$3,263.16
1	Ross Video TRAVEL-PRE-002 Expenses related to onsite services. Customer will be billed up-front for estimated expenses associated with travel and accommodation necessary to deliver onsite service. Pre-paid expenses will be invoiced upon shipment of related equipment or after confirmation of order, if there is no associated s	\$2,947.37	\$2,947.37

1	Ross Video TRAVEL-PRE-003 Expenses related to onsite services. Customer will be billed up-front for estimated expenses associated with travel and accommodation necessary to deliver onsite service. Pre-paid expenses will be invoiced upon shipment of related equipment or after confirmation of order, if there is no associated s	\$2,631.58	\$2,631.58
1	Ross Video TRAVEL-PRE-004 Pre Paid Service Expense Trip 4	\$3,894.74	\$3,894.74
1	Ross Video ULTRIX-COM-1DAY' Ultrix Onsite Commissioning - 1 Day	\$2,332.00	\$2,332.00
2	Ross Video XPRESSION-COM-1DAY One day of onsite commissioning. 6-10 weeks advance scheduling notice (ARO) is required. Commissioning is onsite on customer supplied equipment. Commissioning labor is invoiced at time of purchase or upon equipment shipment. Travel and accommodation expenses are NOT included and will be invoiced sep	\$2,332.00	\$4,664.00
3	Ross Video XPRESSION-OTR-1DAY One day of onsite training. 6-10 weeks advance scheduling notice (ARO) is required. Training is onsite on customer supplied equipment. Training labor is invoiced at time of purchase or upon equipment shipment. Travel and accommodation expenses are NOT included and will be invoiced separately. Custom	\$2,332.00	\$6,996.00

Control System

1	QSC CORE 24f Q-SYS Core Processor with 24 local audio I/O channels, 160x160 total network I/O channels with 8x8 Software-based Dante license included, USB AV bridging, dual Ethernet ports for network redundancy plus two auxiliary Ethernet ports, two RS232 ports, 8x8 GPIO, 24 next-generation AEC processors, 1RU.	\$3,951.22	\$3,951.22
1	QSC I/O USB Bridge Q-SYS PoE bridging endpoint for AV-to-USB Bridging. Delivers driverless USB 2.0 connection. Includes dual LAN connections.	\$1,650.00	\$1,650.00

Control System: Touch Screen

1	QSC TSC-101-G3 Q-SYS 10.1" PoE Touch Screen Controller for In-Wall Mounting. Color - Black only	\$2,538.46	\$2,809.96
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Control System: PC

1	Dell QCM1250	\$1,157.94	\$1,157.94
	Ultracompact desktop with power-efficient performance and Intel® Core™ Ultra (Series 2) processors for AI workloads or Intel® Core™ (14th Gen) processors for everyday business tasks.		

Control Room

Unassigned

2	QSC AD-C.SUB-WH	\$590.00	\$1,180.00
	6.5" Dual voice-coil ceiling subwoofer, provides High-pass output for up to four (4) satellite speakers, 70/100V transformer with 4? bypass, includes C-ring and Tile rails for blind mount installation. Color - White.		

AUDIO

2	Genelec 8000-437B	\$67.50	\$135.00
	VESA adapter - Fits 8000 series speakers up to the 8050/8350. Black Finish.		
2	Genelec 8030CW	\$795.00	\$1,590.00
	As 8030CP above but in white finish. Special Order - 10-12 week delivery time.		

Displays

2	CHIEF LTM1U	\$328.50	\$657.00
	Micro-Adjust Tilt Wall Mount, Large		
2	Sharp PN-ME502	\$1,142.50	\$2,285.00
	50" 3840x2160 UHD Displa		

Control Room Console

AV Furniture

1	Forecast Consoles FC-CTOP-AC-LED	\$1,500.00	\$1,500.00
	Upgrade Countertop Section to EdgeLIT Acrylic. Section up to 8 feet.		
2	Forecast Consoles FC-GCX-CF-0.5	\$87.80	\$175.60
	Half Bay Countertop Insert		
1	Forecast Consoles FC-GCX-CF-1	\$112.20	\$112.20
	FC-GCX-F1 1 Bay Countertop Insert		
2	Forecast Consoles FC-GCX-T-3	\$365.85	\$731.70
	Removable, Vented 4 RU Turret		

1	Forecast Consoles FC-GCX-W4 GCX-W4 Modular Workstation. With Rear Rail For Accessory Mounting, Support For 4 Turrets or Inserts, and X-Chassis With Hinged Front and Rear Doors. Support Legs Have Removable Inset Panels For Cable Management.	\$3,855.42	\$3,855.42
1	Forecast Consoles FC-LED-90W and RGB Controller 90W Power Supply and RGB Controller for Edgelit Countertops for LED runs up to 16.4ft.	\$500.00	\$500.00
4	Forecast Consoles FC-NAA-0415 Articulating Monitor Arm Supports Monitors 4-15 Lbs Up to 34 in Wide With A VESA pattern of 75mmx75 or 100mm x 100mm	\$302.44	\$1,209.76
2	Forecast Consoles FC-PS1415 Standard PDU 36" Long With 14 NEMA 5-15R 120V Outlets and a 15' NEMA 5-15P Input Cord	\$185.37	\$370.74

Control Room Console: Chairs

*AV Furniture
Seats for each control position.*

2	BodyBilt 2800 BodyBilt Midcelli 2800 High Resilience foam chair SEAT 7, AMECH - AMECH:LB:AATL/R:X:Y16:B18:C18 FABRIC: 3349 BLACK Hue	\$1,133.33	\$2,266.66
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Control System: Touch Screen

4	Planar Helium PCT2435 24" Touch Screen Monitor	\$360.00	\$1,440.00
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3G08 - Rack Room

AV Network

1	Netgear GSM4248PX-100NAS 40-Port Gigabit PoE+ Compliant Managed AV Switch with SFP+ (960W)	\$3,033.75	\$3,033.75
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Option for CableCast

1	Cablecast CBL-CGPLAYER-LIC Cablecast CG Player License	\$1,550.00	\$1,550.00
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8	Cablecast CBL-GOLD-CH-1YR Annual support subscription per I/O (Input/Output). Same day email, phone and remote login support. Includes all new software releases.	\$360.00	\$2,880.00
1	Cablecast CBL-SVC-DATA-MGR-OTHER Moving of 3rd party programming database and/or video files from existing systems to Cablecast servers. The following assets are required prior to purchase: CSV export of metadata, video file sample, XML export of data to be migrated, and credentials for current platform. Remote access needed.	\$1,219.51	\$1,219.51
1	Cablecast CBL-VIOLITE-800 2 channel configurable 1x1 SD/HD SDI encode/ decode, multi-format server with 8TB of storage in a 2 RU chassis with whisper quiet fans. Selectable SD or HD SDI with embedded audio. Pulls in RTP, RTMP, RTSP, NDI, SRT and HLS streams. Includes Cablecast Automation, Video and CG server Software...	\$10,000.00	\$10,000.00
2	Cablecast CBL-VIOLITE-HA Hardware Assurance for CBL-VIO Lite	\$750.00	\$1,500.00

Rack

1	Middle Atlantic 656747095245 44SP/31D CNFG AVRK ADDABY	\$4,111.54	\$4,111.54
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Rack: UPS

1	Middle Atlantic UPS-S2200R UPS STD 2200VA	\$1,530.00	\$1,530.00
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3B07 - Conference Room

Displays

1	Sony FW85BZ30L 3840x2160 4K 440nit, 24/7 display - Black	\$3,506.49	\$4,049.49
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Displays: Mount

1	CHIEF LTM1U-G LARGE, HEIGHT ADJ. TILT MOUNT, TAA	\$460.00	\$460.00
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Ross Video Optional

ROSS: Production Switchers

4	Ross Video CUF-PSU Carbonite Ultra Standard Power Supply	\$640.32	\$2,561.28
1	Ross Video TD1-PANEL TouchDrive Panels are not compatible with CBF-109 or CBF-113 Frames •1 full ME control row •15 Crosspoint buttons •IPS Touch Displays in every module. Source/Data information and integrated Control •15 Row Select User buttons and 3 User Trans Buttons •6-Axis Control Joystick •DashBoard PC built i	\$10,193.60	\$10,193.60
1	Ross Video TD-TouchScreen 15.6 Inch TouchScreen 1920x1080 Resolution Power supplied via Touch Drive Panel USB, Power and Display Port Cable Included VESA 75 and 100 Mounting Pattern No Mounting hardware included. User must supply standard VESA Stand or Arm.	\$1,047.88	\$1,047.88

ROSS: Realtime Motion Graphics

1	Ross Video XPN-KBD XPression Custom Keyboard • Dedicated Keys for XPression Functions • User-defined Custom Keys	\$1,665.20	\$1,665.20
1	Ross Video XST3-0001 XPression Studio - Standard Edition (SW Only) • Fully Loaded Package Includes Creation & Playout Software • Support for up to 3 Output Channels (fill+key), using select HD-SDI hardware. • For IP or 12G hardware configurations contact Ross Video for more details on the channel count • Unlimited Ou	\$38,308.80	\$38,308.80

Professional Services

CC&H

1	DRI CC&H Misc Cables and Parts	\$7,000.00	\$7,000.00
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Professional Services

1	**Digital Resources Inc Professional Services	\$48,335.14	\$48,335.14
	Professional Services:		
	-Installation		
	-Engineering		
	-Programming		
	-Project Management		

Contingency

Contingency

1	DRI Contingency	\$6,500.00	\$6,500.00
	Contingency		

Shipping

Shipping

1	DRI Shipping	\$4,500.00	\$4,500.00
	Shipping		

Project Subtotal:		\$452,873.11	
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QUOTE SUMMARY

Equipment:	\$403,723.47
Labor:	\$49,149.64
Grand Total:	\$452,873.11

Work Delays:

This installation proposal is based on continuous, uninterrupted work during standard business hours, with the job site clear of debris and free from delays caused by other trades. If DRI's scheduled mobilization is canceled on short notice due to circumstances beyond our control, a remobilization fee of \$900 per occurrence will apply. DRI will make every reasonable effort to accommodate rescheduling when feasible.

Warranty:

Warranty Overview

- Our certified installation work is backed by a 1-year on-site workmanship warranty.
- All new equipment provided includes a minimum 1-year manufacturer's warranty.
- We offer free telephone support and will respond to service requests within 48 hours.
- Warranty service includes repair or replacement of defective equipment. The provision of equivalent loaner units when applicable.

Important Warranty Terms

- All equipment issues are subject to the manufacturer's warranty policies, which may or may not include on-site labor.
 - If our technician determines that an issue is not related to installation workmanship, standard service rates will apply.
 - On-site labor for inspection, troubleshooting, removal, or installation of equipment is not covered under warranty.
 - Freight charges for warranty-related returns or repairs will be billed accordingly.
- We are committed to delivering responsive, high-quality service. Should you be interested in additional coverage or prioritized support, please contact us to discuss our Service Level Agreement (SLA) options.

Reference Quote # **DRI-6885** Client PO#: _____ Print Name: _____ Title: _____

Client: **Chris Horgen** _____ Date _____

Customer Approval :

Please sign above as an authorized agent, approving the products and services proposed. By signing OR emailing your approval, you agree to Digital Resources standard terms and conditions, along with the conditions set forth as written in this proposal. Partial shipments will be shipped and invoiced unless noted otherwise. Taxes and shipping charges will be invoiced separately. Final scope of work and engineering may provide for a change in fees or services which you agree to upon approving this order. If any additional insurance endorsements are required, an additional fee will be added to the scope and total contract price.

*** Purchase will be taxable according to state / local tax laws for point of delivery. Unless information is completed below.*

NO _____ Tax ID # _____ (A Sales Tax Exempt Form Must Be On File)

Email To: orders@digitalresources.com

Thank you for your business!



STRATEGIC PILLAR

- Accelerate Economic Growth
- Provide Quality Infrastructure/Equipment
- Actively Engage and Inform the Public
- Optimize Engagement with the City and City Services

**City Council
February 17, 2026
Transmittal Letter**

Agenda Item Number: 9.b.

Agenda Item Name: Resolution authorizing the purchase of three BMW R 1300 RT-P Motorcycles from Retail Motorcycle Ventures, Inc. in the amount of \$122,333.31.

Council Action to be Taken: Consider and take action on proposed Resolution.

Department Submitted: Fleet Maintenance

Staff Contact:

James McKechnie, Deputy City Manager

1. PURPOSE / DESCRIPTION

Purchase of 3 2026 BMW R 1300 RT-P Motorcycles

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

This purchase is to replace 3 existing Motorcycle Patrol units within the fleet.

On December 31, 2025, city staff opened a formal notice for bids for 3 BMW R 1250 RT-P motorcycles. On Jan 4, 2026, an amendment was made due to the 1250 RT-P being superseded in lieu of the newer 1300 models. The bidding period was closed on Jan 27, 2026 with the only bid submitted being Retail Motorcycle Ventures, Inc. in the amount of \$122,333.31

3. BOARD REVIEW / CITIZEN INPUT

N/A

4. RECOMMENDATION

Staff recommends the purchase of 3 new 2026 BMW R 1300 RT-P in the amount of \$122,333.31

5. FUNDING SOURCE

This funding is approved in the 2025-2026 Annual Budget.

6. TIMELINE

Delivery should occur within 60-90 days of the purchase order being issued.

7. ALTERNATIVE OPTIONS

N/A

8. ATTACHMENTS

1. Photo
2. Resolution - Police Motorcycles



Resolution No. _____

Resolution authorizing the purchase of three BMW R 1300 RT-P Motorcycles from Retail Motorcycle Ventures, Inc. in the amount of \$122,333.31.

WHEREAS, the City of Wichita Falls advertised and requested bids for the purchase of three (3) police motorcycles; and,

WHEREAS, bids were received and publicly opened on February 2, 2026; and,

WHEREAS, the City Council desires to purchase three (3) police motorcycles for the Police Motors Division.

NOW, THEREFORE, BE IT BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

City Manager is authorized to execute all documents, in a form approved by the City Attorney, necessary to purchase three 2026 BMW R 1300 RT-P police motorcycles from Retail Motorcycle Ventures, Inc., in the amount of \$122,333.31.

PASSED AND APPROVED this the 17th day of February, 2026.

MAYOR

ATTEST:

City Clerk



STRATEGIC PILLAR

- Accelerate Economic Growth
- Provide Quality Infrastructure
- Actively Engage and Inform the Public
- Optimize Engagement with the City and City Services

**City Council
February 17, 2026
Transmittal Letter**

Agenda Item Number: 9.c.

Agenda Item Name: Resolution confirming reappointment of Laura Fidelie to the Firefighters and Police Officers' Civil Service Commission with a term to expire December 31, 2028.

Council Action to be Taken: Consider and take action on proposed Resolution.

Department Submitted: City Clerk

Staff Contact:

Marie Balthrop, City Clerk

1. PURPOSE / DESCRIPTION

To confirm the City Manager's reappointment of Laura Fidelie to the Firefighters and Police Officers' Civil Service Commission with a term to expire December 31, 2028.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

The Civil Service Commission is a three-member body that provides direction, review, and decision-making on certain civil service issues that may come before it. The State of Texas, through Chapter 143 of the Local Government Code, provides for civil service and mandates certain rules and regulations governing the civil service divisions of Police and Fire personnel. Appointments to the commission are made by the City Manager and confirmed by the City Council.

In certain instances, disputes may arise, or operational provisions may be in question or of concern to interested parties in the civil service. The City Manager is charged with selecting individuals to serve on this Commission, and the City Council's role is to confirm or deny the selection.

In accordance with LGC 143.006 (c-1), a commission member may serve up to three

consecutive terms, and can be reappointed to a fourth or subsequent consecutive term if the term is confirmed by a two-thirds majority of the City Council. Ms. Fidelie has served four full terms and is interested in continuing to serve.

3. BOARD REVIEW / CITIZEN INPUT

N/A

4. RECOMMENDATION

Approve Resolution confirming the City Manager's reappointment of Laura Fidelie to the Firefighters and Police Officers' Civil Service Commission.

5. FUNDING SOURCE

N/A

6. TIMELINE

N/A

7. ALTERNATIVE OPTIONS

Request that the City Manager consider appointing another citizen to the commission.

8. ATTACHMENTS

- 1. Resolution - Reappointment to Civil Service Comm.

Resolution No. _____

Resolution confirming reappointment of Laura Fidelie to the Firefighters and Police Officers' Civil Service Commission with a term to expire December 31, 2028.

WHEREAS, the Firefighters and Police Officers' Civil Service Commission is established by state law, specifically, Section 143.006 of the TEXAS LOCAL GOVERNMENT CODE; and,

WHEREAS, this three-member board is appointed by the City Manager, with confirmation by the City Council; and,

WHEREAS, Jeffery Jenkins, City Manager, requests the confirmation of the reappointment of Laura Fidelie, term to expire December 31, 2028, to the Firefighters and Police Officers' Civil Service Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The reappointment of Laura Fidelie to the Firefighters and Police Officers' Civil Service Commission for a term ending December 31, 2028, is hereby confirmed.

PASSED AND APPROVED this the 17th day of February, 2026.

MAYOR

ATTEST:

City Clerk



STRATEGIC PILLAR

- Accelerate Economic Growth
- Provide Quality Infrastructure
- Actively Engage and Inform the Public
- Optimize Engagement with the City and City Services

**City Council
February 17, 2026
Transmittal Letter**

Agenda Item Number: 9.d.

Agenda Item Name: Resolution authorizing the City Manager to award bid and contract for the 2026 Crack Seal Project to Holbrook Asphalt, LLC in the amount of \$232,500.00.

Council Action to be Taken: Consider and take action on proposed Resolution.

Department Submitted: Engineering

Staff Contact:

Tyson Traw, Director of Engineering

1. PURPOSE / DESCRIPTION

The proposed resolution would authorize the City Manager to award bid and contract for the 2026 Crack Seal Project to Holbrook Asphalt, LLC in the amount of \$232,500.00.

Crack sealing is a preventative pavement maintenance that prolongs pavement service life and defers more expensive rehabilitation techniques by preventing water infiltration at cracks and joints in pavement. This project is an extension of our new pavement maintenance initiative that is increasing early investment in preventative pavement maintenance prior to substantial deterioration. Over time, this proactive initiative will increase the city’s overall street condition by shifting some resources to preventative maintenance instead of reactive full-depth pavement repairs.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

On February 3, 2026, a competitive group of five bids were opened for the 2026 Crack Seal Project. This project is generally described as the cleaning and sealing of joints and cracks on various city streets, and associated work.

The bids received for this project are as follows:

<u>Company</u>	<u>Amount</u>
----------------	---------------

Holbrook Asphalt, LLC – Ogden, UT \$232,500.00
Freeman Paving, LLC – Vernon, TX \$248,000.00
Stone River Bridge, LLC – \$249,500.00
Georgetown, TX
Superior Asphalt, LC – Magna, UT \$253,000.00
Scodeller Construction, Inc. – Wixom, \$412,500.00
MI

3. BOARD REVIEW / CITIZEN INPUT

N/A

4. RECOMMENDATION

Staff recommends award of the contract to Holbrook Asphalt, LLC in the amount of \$232,500.00, based on unit price quantities. Holbrook was awarded this project in 2025 and provided an excellent work product.

5. FUNDING SOURCE

FY 2026 funds have been budgeted for this project.

6. TIMELINE

Construction of this project should require approximately ninety (90) consecutive days to complete.

7. ALTERNATIVE OPTIONS

If this project is not awarded, existing cracks in the pavement on the selected streets will continue to allow water infiltration, which will accelerate the deterioration of the underlying base and pavement surface. Delaying this project would negatively impact citizens traveling on these streets and result in higher long-term costs as deterioration continues. Moving forward now allows the City to proactively address pavement conditions of selected streets while making the most effective use of funds already budgeted for street maintenance and rehabilitation.

8. ATTACHMENTS

1. Resolution - 2026 Crack Seal Project
2. Bid Tab
3. Location Map

Resolution No. _____

Resolution authorizing the City Manager to award bid and contract for the 2026 Crack Seal Project to Holbrook Asphalt, LLC in the amount of \$232,500.00.

WHEREAS, one of the City of Wichita Falls' Strategic Goals is to Provide Quality Infrastructure; and,

WHEREAS, the City of Wichita Falls has advertised for bids for the 2026 Crack Seal Project; and,

WHEREAS, it is found that the lowest responsible bidder is Holbrook Asphalt, LLC who made a unit price bid with an estimated total of \$232,500.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The unit price bid for the 2026 Crack Seal Project is awarded to Holbrook Asphalt, LLC, in an estimated total amount of \$232,500.00, and the City manager is authorized to execute a contract, in a form approved by the City Attorney, with said Contractor for the construction of such project.

PASSED AND APPROVED this the 17th day of February, 2026.

MAYOR

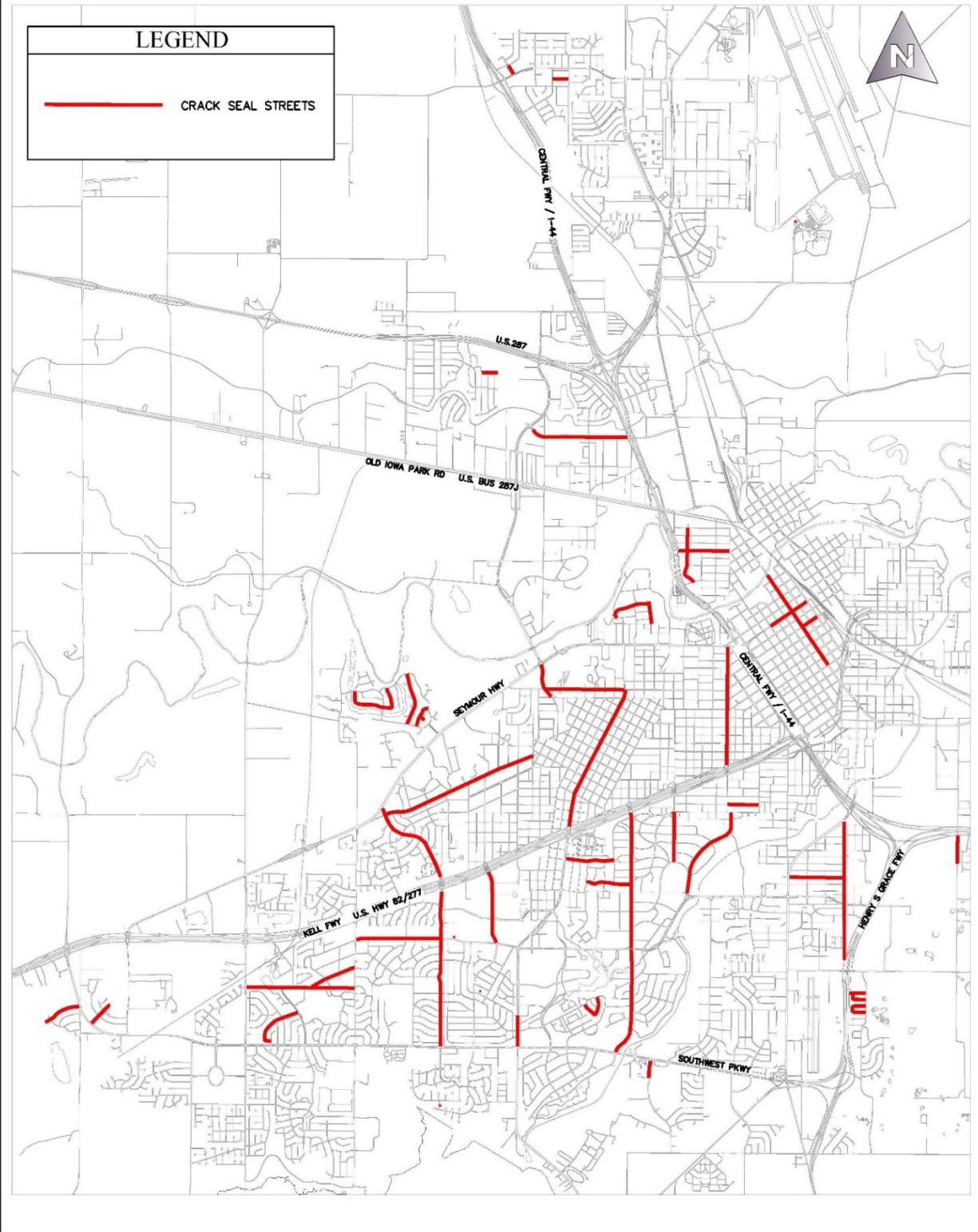
ATTEST:

City Clerk

2026 Crack Seal Project
CWF26-100-01
Bid Date: February 3, 2026

BASE BID ** ORDER OF BIDS FROM LOWEST TO HIGHEST **				Holbrook Asphalt, LLC Ogden, UT		Freeman Paving, LLC Vernon, TX		Stone River Bridge, LLC Georgetown, TX		Superior Asphalt, LC Magna, UT		Scodeller Construction, Inc. Wixom, MI	
Pay Item	Description	Unit	Project Totals	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
200.1	Site Preparation & Mobilization (Not to Exceed 5%)	LS	1	\$5,000.00	\$5,000.00	\$10,000.00	\$10,000.00	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$20,500.00	\$20,500.00
401	Clean & Seal Joints	LB	150,000	\$1.49	\$223,500.00	\$1.52	\$228,000.00	\$1.65	\$247,500.00	\$1.66	\$249,000.00	\$2.50	\$375,000.00
801	Traffic Control	LS	1	\$4,000.00	\$4,000.00	\$10,000.00	\$10,000.00	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$17,000.00	\$17,000.00
Total Base Bid				\$232,500.00		Total Base Bid	\$248,000.00	Total Base Bid	\$249,500.00	Total Base Bid	\$253,000.00	Total Base Bid	\$412,500.00

2026 CRACK SEAL PROJECT CWF26-100-01





STRATEGIC PILLAR

- Accelerate Economic Growth
- Provide Quality Infrastructure
- Actively Engage and Inform the Public
- Optimize Engagement with the City and City Services

**City Council
February 17, 2026
Transmittal Letter**

Agenda Item Number: 9.e.

Agenda Item Name: Resolution authorizing the City of Wichita Falls’s continued participation with the Steering Committee of Cities Served by Oncor; and authorizing the payment of ten cents per capita to the Steering Committee to fund regulatory and legal proceedings and activities related to Oncor Electric Delivery Company, LLC.

Council Action to be Taken: Consider and take action on proposed Resolution.

Department Submitted: Legal

Staff Contact:
Kinley Hegglund, City Attorney

1. PURPOSE / DESCRIPTION

The City of Wichita Falls is a member of a 174-member city coalition known as the Steering Committee of Cities Served by Oncor (Steering Committee). The resolution approves the assessment of a ten-cent (\$0.10) per capita fee to fund the activities of the Steering Committee.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

The Steering Committee undertakes activities on behalf of municipalities for which it needs funding support from its members. Municipalities have original jurisdiction over the electric distribution rates and services within the city. The Steering Committee has been in existence since the late 1980s. It took on a formal structure in the early 1990s. Empowered by city resolutions and funded by per capita assessments, the Steering Committee has been the primary public interest advocate before the Public Utility Commission, ERCOT, the courts, and the Legislature on electric utility regulation matters for over three decades.

The Steering Committee is actively involved in rate cases, appeals, rulemakings, and

legislative efforts impacting the rates charged by Oncor Electric Delivery Company, LLC within the City. Steering Committee representation is also strong at ERCOT. It is possible that additional efforts will be necessary on new issues that arise during the year, and it is important that the Steering Committee be able to fund its participation on behalf of its member cities. A per capita assessment has historically been used and is a fair method for the members to bear the burdens associated with the benefits received from that membership.

3. BOARD REVIEW / CITIZEN INPUT

N/A

4. RECOMMENDATION

Staff recommends approval of the resolution authorizing the City’s participation in the Oncor Cities Steering Committee and payment of the assessment of a ten-cent (\$0.10) per capita fee to fund the activities of the Steering Committee.

5. FUNDING SOURCE

N/A

6. TIMELINE

The steering committee has been in existence since the late 1980s. The City began participation with the steering committee in April 2020.

7. ALTERNATIVE OPTIONS

As an alternative to participation in the Oncor Cities Steering Committee, the City could independently monitor and respond to Oncor regulatory and infrastructure matters, rely on broader municipal associations for general advocacy, retain outside legal or technical consultants on a case-by-case basis, or address issues directly with Oncor as they arise. These alternatives would likely require greater staff time or higher costs and may limit the City’s ability to proactively and effectively influence outcomes compared to coordinated participation with other cities through the Steering Committee.

8. ATTACHMENTS

- 1. Resolution - ONCOR Steering Committee Membership 2026

Resolution No. _____

Resolution authorizing the City of Wichita Falls's continued participation with the Steering Committee of Cities Served by Oncor; and authorizing the payment of ten cents per capita to the Steering Committee to fund regulatory and legal proceedings and activities related to Oncor Electric Delivery Company, LLC.

WHEREAS, the City of Wichita Falls is a regulatory authority under the Public Utility Regulatory Act (PURA) and has exclusive original jurisdiction over the rates and services of Oncor Electric Delivery Company, LLC (Oncor) within the municipal boundaries of the city; and,

WHEREAS, the Steering Committee of Cities Served By Oncor (Steering Committee) has historically intervened in Oncor rate proceedings and electric utility-related rulemakings to protect the interests of municipalities and electric customers residing within municipal boundaries; and,

WHEREAS, the Steering Committee is participating in Public Utility Commission dockets and projects, as well as court proceedings, and legislative activity, affecting transmission and distribution utility rates; and,

WHEREAS, the City is a member of the Steering Committee; and,

WHEREAS, the Steering Committee functions under the direction of an Executive Committee which sets an annual budget and directs interventions before state and federal agencies, courts, and legislatures, subject to the right of any member to request and cause its party status to be withdrawn from such activities; and,

WHEREAS, the Steering Committee at its December 2025 meeting set a budget for 2026 that compels an assessment of ten cents (\$0.10) per capita; and,

WHEREAS, in order for the Steering Committee to continue its participation in these activities that affect the provision of electric utility service and the rates to be charged, it must assess its members for such costs.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS:

1. That the City is authorized to continue its membership with the Steering Committee of Cities Served by Oncor to protect the interests of the City of Wichita Falls and protect the interests of the customers of Oncor Electric Delivery Company, LLC residing and conducting business within the City limits.
2. The City is further authorized to pay its assessment to the Steering Committee of ten cents (\$0.10) per capita based on the population figures for the City shown in the latest TML Directory of City Officials.
3. A copy of this Resolution and the assessment payment check made payable to "Steering Committee of Cities Served by Oncor" shall be sent to Brandi Stigler, Steering Committee of Cities Served by Oncor, c/o City Attorney's Office, Mail Stop 63 0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010.

PASSED AND APPROVED this the 17th day of February, 2026.

MAYOR

ATTEST:

City Clerk



STRATEGIC PILLAR

- Accelerate Economic Growth
- Provide Quality Infrastructure
- Actively Engage and Inform the Public
- Optimize Engagement with the City and City Services

**City Council
February 17, 2026
Transmittal Letter**

Agenda Item Number: 10.a.

Agenda Item Name: Ordinance rezoning +/- 37.61 acres of land from General Commercial (GC) to Light Industrial (LI) located at 2100 & 2226 Airport Drive (26.91 Acres, Abstract 344 – T. Currey, & +/- 10.7 acres out of the R. Brown Survey, Abstract 522), and +/- 60.87 acres of land from Multi-Family Residential (MFR) to Light Industrial (LI) zoning district located at 2100 Airport Drive, 2226 Airport Drive, Property ID #107232, and Property ID #107235 (+/-50.27 Acres, T. Currey Survey, Abstract 344; and +/-10.6 acres out of the R. Brown Survey, Abstract 522), and amend the Land Use Plan from High Density Residential to Light Industrial to allow for the construction of a data center.

Council Action to be Taken: Consider and take action on proposed Ordinance.

Department Submitted: Development Services

Staff Contact:
Fabian Medellin, Director of Development Services

1. PURPOSE / DESCRIPTION

Consider a land owner requested rezoning of approximately 98 acres of land west and north of the I-44/Airport intersection to facilitate the development of a data center. There is no current timeline for development.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

Staff met with the applicant, Brad Altman, to discuss the development of Property ID #102343 into a data center. In the meeting, staff informed the applicant and owner of the zoning designation and the allowed uses in the current General Commercial and Multi-Family Residential zoning designations. Staff determined that the proposed development would not meet the by-right development standards. Staff advised of the option to rezone the properties to a Light Industrial designation by extending the Light

Industrial district just to the east of the subject properties. The applicant then submitted a rezone application for the following Planning and Zoning Commission meeting.

3. BOARD REVIEW / CITIZEN INPUT

- December 23, 2025 - Planning staff mailed notifications of the proposed rezone to property owners within 200 feet of the subject property.
- December 23, 2025 – Rezone signage was posted at the property notifying of the January 14, 2026 P&Z meeting.
- December 28, 2025 – Notice of January 14, 2026 P&Z public hearing published in the Times Record News (TRN).
- January 14, 2026 – P&Z conducts public hearing and recommends to the City Council approval of the rezoning requested by unanimous vote (8-0).
- January 18, 2026 - Notice of February 3, 2026 City Council public hearing mailed to all property owners within 200 feet of the subject property. Posted rezone signage revised to list city council public hearing date.
- January 18, 2026 - Notice of February 3, 2026 City Council public hearing published in TRN.
- February 3, 2026 – City Council held a public hearing.
- February 17, 2026 – City Council to consider ordinance to rezone.

4. RECOMMENDATION

In Accordance with State law and local ordinances, the Planning and Zoning Commission (P&Z) conducted a public hearing at their meeting January 14, 2026, and, after consideration, recommends the approval by an 8-0 vote to the City Council.

5. FUNDING SOURCE

No funding required.

6. TIMELINE

Thirty (30) days once adopted.

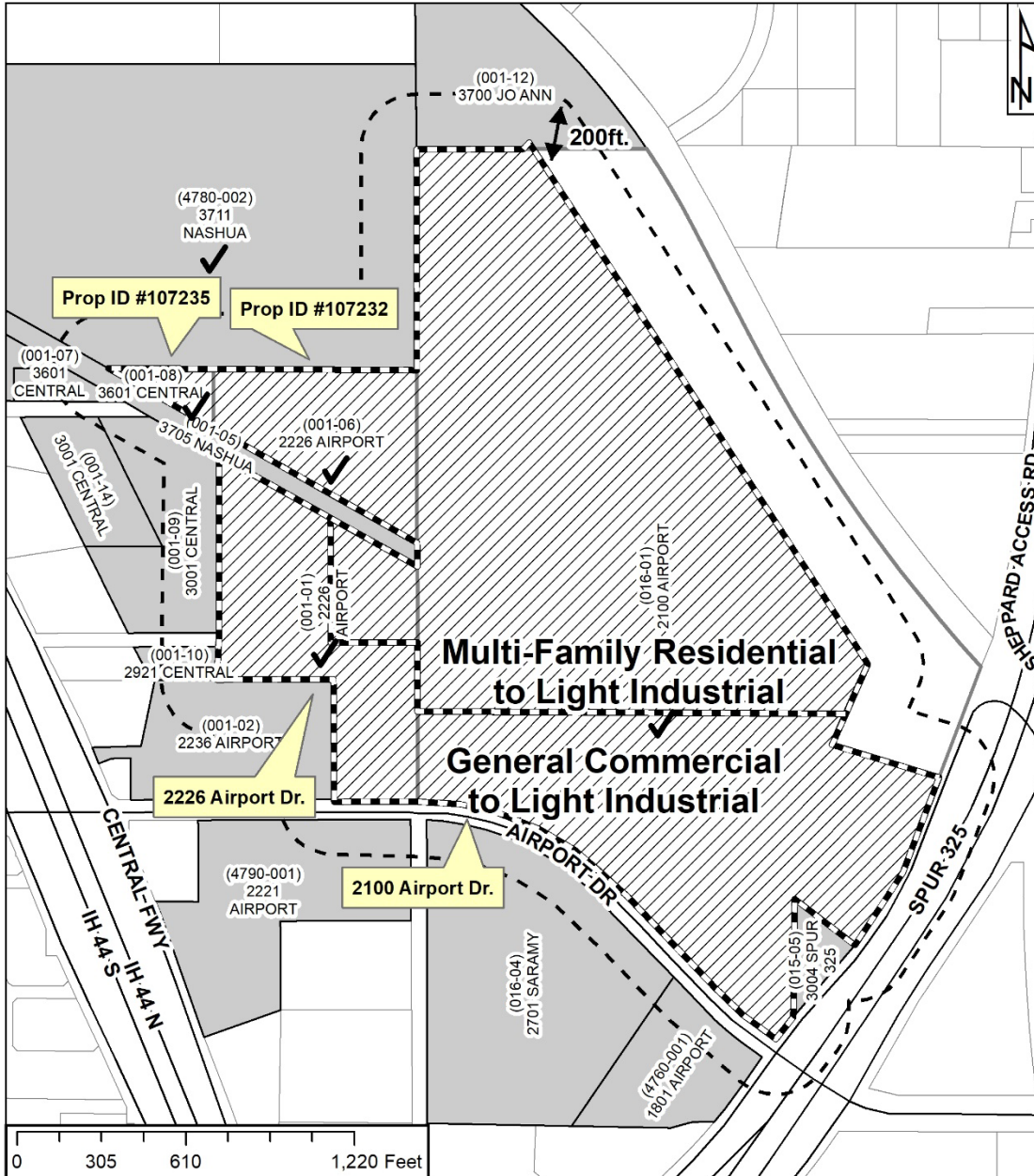
7. ALTERNATIVE OPTIONS

Zoning of property remains as-is.

8. ATTACHMENTS

1. Response Map
2. Land Use Map
3. Ordinance - Rezone 2100 and 2226 Airport Dr.
4. Exhibit 1
5. Exhibit 2

Exhibit A – Notification Response Map



R 25-10 2100 Airport Drive Notification Response Map

CITY OF WICHITA FALLS, PLANNING DIVISION
MAP PRODUCED BY: Cedric Hu
DATE PRODUCED: 5 January 2026

Disclaimer
The City of Wichita Falls has attempted to verify the accuracy of the information contained in the following map at the time of publication. The City of Wichita Falls assumes no liability for any errors, omissions, or inaccuracies in the information provided regardless of how caused. This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.

- ✓ In Favor
- X Opposed
- U Undecided/No Opinion
- MH Manufactured Home

Legend






-  Rezone Areas
-  Notification Buffer
-  Subject Properties
-  Notified Properties
-  Parcels


Exhibit B – Existing Zoning & Land Use Map



R 25-10 2100 Airport Drive Zoning and Land Use Map

CITY OF WICHITA FALLS, PLANNING DIVISION
 MAP PRODUCED BY: Cedric Hu
 DATE PRODUCED: 22 September 2025

Disclaimer
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- | | | |
|---|--------------------|--|
|  | Subject Properties | Zoning |
|  | Parcels |  Multi-Family Residential |
| | |  Mobile Home Residential |
| | |  General Commercial |
| | |  Light Industrial |

Ordinance No. _____

Ordinance rezoning +/- 37.61 acres of land from General Commercial (GC) to Light Industrial (LI) located at 2100 & 2226 Airport Drive (+/- 26.91 Acres, Abstract 344 – T. Currey, & +/- 10.7 acres out of the R. Brown Survey, Abstract 522), and +/- 60.87 acres of land from Multi-Family Residential (MFR) to Light Industrial (LI) zoning district located at 2100 Airport Drive, 2226 Airport Drive, Property ID #107232, and Property ID #107235 (+/-50.27 Acres, T. Currey Survey, Abstract 344; and +/-10.6 acres out of the R. Brown Survey, Abstract 522), and amend the Land Use Plan from High Density Residential to Light Industrial to allow for the construction of a data center.

WHEREAS, the Planning and Zoning Commission considered the proposed zoning change at its January 14, 2026, meeting and voted to recommend approval of this request; and,

WHEREAS, the City Council has reviewed this request and has determined the herein described Zoning amendment is in the public interest.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

1. +/- 37.61 acres of land from General Commercial (GC) located at 2100 & 2226 Airport Drive, and +/- 60.87 acres of land from Multi-Family Residential (MFR) located at 2100 Airport Drive, 2226 Airport Drive, Property ID #107232, and Property ID #107235 as depicted on the attached map incorporated in this ordinance as **Attachment “1”**, is hereby rezoned from General Commercial (GC) and Multi-Family Residential (MFR) to Light Industrial (LI).
2. The area on the Land Use Map, as depicted on the attached map incorporated in this ordinance as **Attachment “2”**, is hereby amended to change the area from High Density Residential to Light Industrial.

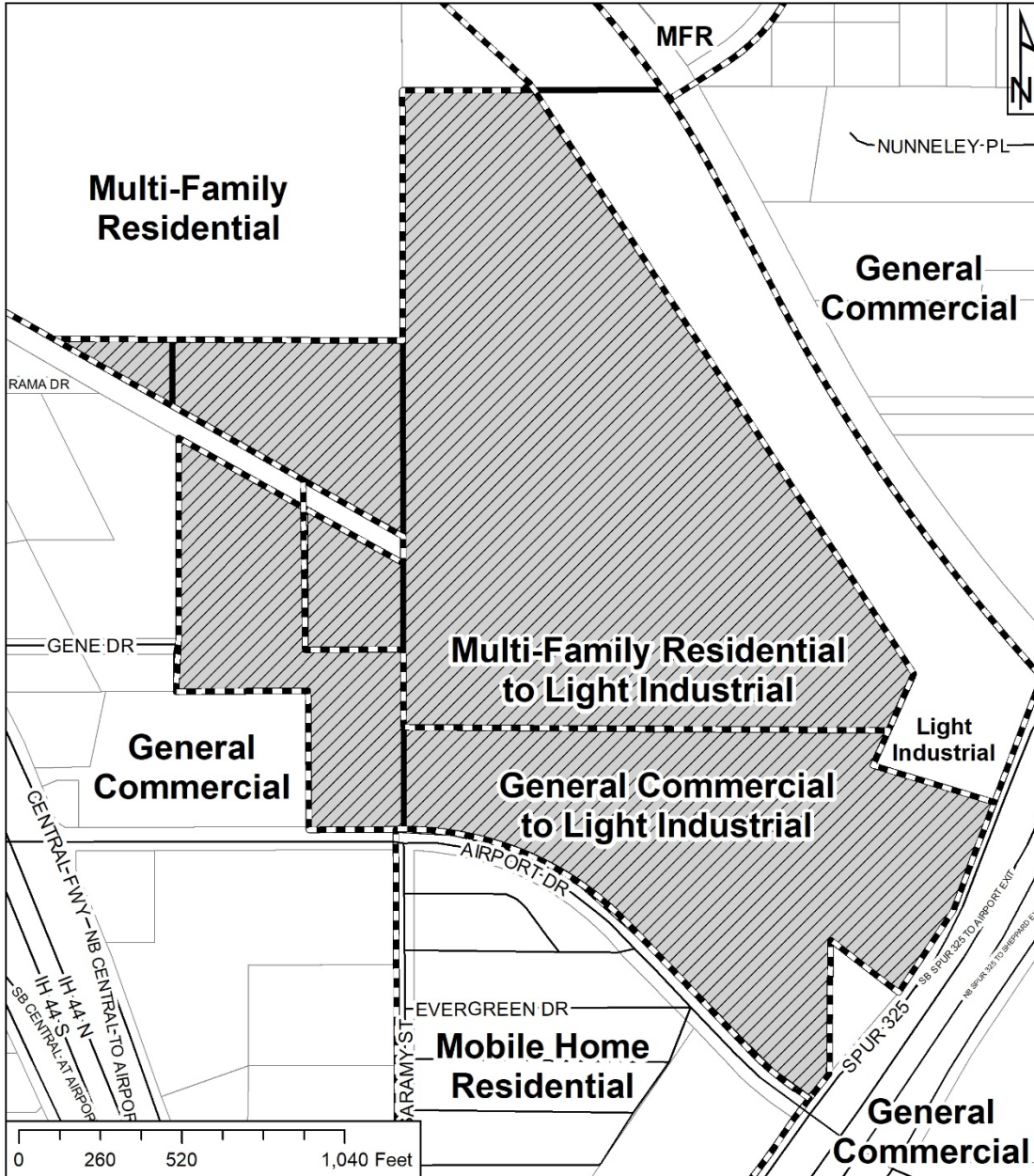
PASSED AND APPROVED this the 17th day of February, 2026.

MAYOR

ATTEST:

City Clerk

Attachment "1"







R 25-10 2100 Airport Drive Rezone Map

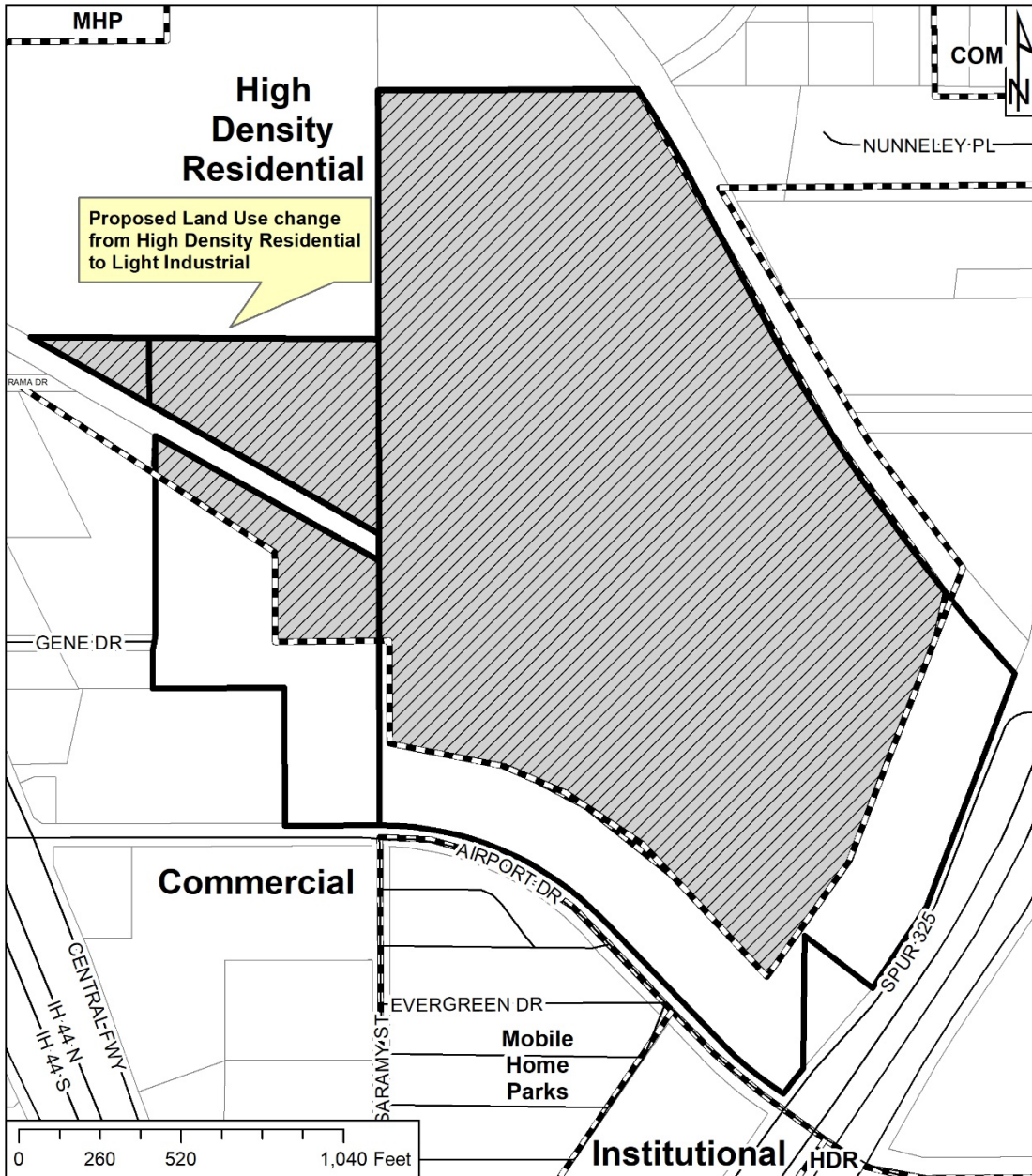
CITY OF WICHITA FALLS, PLANNING DIVISION
MAP PRODUCED BY: Cedric Hu
DATE PRODUCED: 23 September 2025

Disclaimer
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Legend

-  Zoning Boundary
-  Subject Properties
-  Rezone Areas
-  Parcels

Attachment "2"



R 25-10 2100 Airport Drive Land Use Map

CITY OF WICHITA FALLS, PLANNING DIVISION
MAP PRODUCED BY: Cedric Hu
DATE PRODUCED: 23 December 2025

Disclaimer
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Legend

-  Land Use Plan Boundary
-  Subject Properties
-  Proposed Land Use
-  Parcels